

Requirements of fund transfers for Overseas Pensioner's Accounts

To Overseas Bank accounts :

- Permanent Residency details required such as Permanent Resident card/ Visa Documents/ Permanent Resident Certificate/Copy of Foreign Passport
- Maximum limit Rs. 500,000/-
- Beneficiary account must be an individual savings bank account of a foreign bank under the pensioner's name.
- Form No 1- Sale of Foreign Exchange must be sent along with the request.

To Bank of Ceylon another account of Pensioner

- Beneficiary account must be an individual savings bank account of another branch of the Bank of Ceylon maintained under the pensioner's name.

Life Certificate

- Life certificate can be certified by any professional (Eg. Attorney, Solicitor, Doctor etc.) with the official stamp/seal
- Should send fresh Life Certificate with each and every fund transfer request.

Following conditions are also applied

- Fax and e-mail requests are not accepted.
- Third party transfers are not allowed.
- Power of Attorney is not accepted.
- Automatically transfers/standing orders are not accepted.
- ATM Cards are not issued.
- If you are unable to sign properly due to medical conditions your left thumb impression can be placed which should be witnessed by a doctor. The doctor must confirm in writing that "The pensioner is in sound mind, this is the true thumb impression of the pensioner and placed the thumb impression in her/his presence.

All transfer requests must be sent directly to the bank by post to the following address.

The Manager
Overseas Pension Unit
Metropolitan Branch
Bank of Ceylon
No 61, Hospital Lane
Colombo 01
Sri Lanka.

CONTACT DETAILS – 011-2326083/011-2328521 EXT 210/220/222/223
EMAIL- metroacct@boc.lk

Transfer of pension of overseas pensioners to another account

Manager, Domestic & Clearing Dept. Bank of Ceylon, Metropolitan Branch, No. 61, Hospital Lane, Colombo 01, Sri Lanka.

1. Name of Accountholder (Pensioner) :
2. Foreign Address :
3. Telephone No. :
4. E-mail Address :
5. Pension No. :
6. Pension Savings Account No. :
(at BOC Metropolitan Br)
7. Purpose for Transfer (Mandatory) :

Please transfer (Figure) a sum Rs..... amount (in words) Rs.....
..... from my Pension Savings Account
No. to Bank of Ceylon account in Sri Lanka / Foreign Bank in overseas
as per details below.

BANK OF CEYLON (IN SRI LANKA)

- ✦ Beneficiary's Name(Only pensioners) :
- ✦ Account No :
- ✦ Branch Name :

FOR FOREIGN BANKS (OUTSIDE SRI LANKA)

➤ Name of Bank	:
➤ Branch	:
➤ Bank Address	:
➤ SWIFT Code	:
➤ SORT Code(for UK)	:
➤ BSB No.(for Australia)	:
➤ Account Number	:
➤ Beneficiary's Name(Only pensioners):	:
➤ Amount to be transferred	:

Please attach a copy of your Passport & the duly filled Life Certificate

Date :

.....
Signature of account holder

Bank of Ceylon
Metropolitan Branch
Travel Department
York Street
Colombo 01

Date:

TELEGRAPHIC TRANSFER ORDER FORM

To be transferred in (Name of currency) :

Name of Receiver :
(in block capitals)

Address :

Bank details :

Name of the Bank:

Address :

Swift Code..... Sort Code:

Account No.

Amount in foreign currency:

Name of the Remitter :

Address :

Telephone No.

Details of remittance :

Please advise the above credit at my / our risk and cost by telegraph, either literally or in cypher, it being understood that you are not be liable or responsible for or for the consequences of any failure to advise or despatch or any delay, mistake, omission, mis-interpretation, irregularity or error in indemnification which may happen in or about or after its despatch, transmission or receipt, or for any loss or damage caused by any act or omission, negligence or otherwise, or for the retention of the sum should circumstances be such as, in your judgement or in the judgement or your agents or correspondents to render such retention expedient until confirmation by letter of the telegraphic advice or for the consequences thereof.

I/We agree to bear the cost of any further cables to which the above transaction may give rise.

Paid by Cash / Cheque No. / Please debit my/our A/c. No.
at Bank of Ceylon, Branch.

FOR OFFICE USE ONLY

Ref. No.

Signature:

Value Date :

Name : or
Stamp of the Co.



**DEPARTMENT OF FOREIGN EXCHANGE
CENTRAL BANK OF SRI LANKA**

DIRECTIONS No. 01 OF 2017 UNDER FOREIGN EXCHANGE ACT, No.12 of 2017

Annex I to the Directions No. 01 of 2017

Sale of Foreign Exchange by an Authorised Dealer												Form I
NIC/Passport/ Company Reg. No.						Serial No.						
Income Tax File No.												
Applicant Name			Bank Code			Purpose Code						
Applicant Address			Branch Code			Sub Purpose code						
			Country Code									
Air ticket No. (only for travel purposes)			Bank Draft			Currency code			Released Foreign Exchange Amount			
Beneficiary Name			Telegraphic Transfer									
Beneficiary Address			Travel Card									
Purpose			Other (specify)									
Applied Foreign Exchange Amount			USD									
			EUR									
			GBP									
			Currency issuance									
I declare that all information given by me is true and correct.												
_____			_____									
Date			Signature of applicant									
Bank Use			Date			Signature of Teller			Signature & seal of the Authorized Dealer			Notes
Note: The applicant should be the person who converts Sri Lanka Rupees to Foreign Exchange. For example a company providing foreign exchange to an employee for business travel shall be the applicant and the employee shall be the beneficiary.												