



## **BIDDING DOCUMENT**

**International Competitive Bidding  
(ICB)**

**Procurement of Reinsurance Cover for Strike, Riot,  
Civil Commotion and Terrorism Fund for the  
Period from 01.11.2024 to 31.10.2025**

**NITF/ADM/PRO/SCAPC/SRCC/2024**

## ACRONYMS

SCAPC	-	Standard Cabinet Appointed Procurement Committee
NITF	-	National Insurance Trust Fund
IRCSL	-	Insurance Regulatory Commission of Sri Lanka
USD	-	United States Dollar
LKR	-	Sri Lankan Rupee
SRCC & T	-	Strike, Riot, Civil Commotion and Terrorism
ITB	-	Instructions To Bidders
BDS	-	Bidding Data Sheet
NPA	-	National Procurement Agency
SLSI	-	Sri Lanka Standards Institute
CC	-	Conditions of Contract
VAT	-	Value Added Tax
BOR	-	Broker On Record
CAR	-	Contactors All Risk
EAR	-	Erection All Risk
CPM	-	Contractor's Plant and Machinery
LMA	-	Lloyd's Market Association



## NATIONAL INSURANCE TRUST FUND

### International Competitive Bidding (ICB)

#### Procurement of Reinsurance Cover for Strike, Riot, Civil Commotion and Terrorism Fund for the Period from 01.11.2024 to 31.10.2025

#### NITF/ADM/PRO/SCAPC/SRCC/2024

1. The Chairman, Standard Cabinet Appointed Procurement Committee, (hereinafter called SCAPC) Ministry of Finance, Economic Stabilization and National Policies on behalf of the National Insurance Trust Fund (hereinafter called NITF) invites bids from eligible International Reinsurers' / International Reinsurance Brokers and Insurance Regulatory Commission of Sri Lanka (IRC SL) Registered Insurance Brokers for the procurement of Reinsurance cover on Strike, Riot, Civil Commotion and Terrorism Fund for the Period from 01.11.2024 to 31.10.2025
2. NITF was established by the National Insurance Trust Fund Board Act No. 28 of 2006. The functions coming under the purview of the Strike, Riot, Civil Commotion and Terrorism Fund have been absorbed by the National Insurance Trust Fund. NITF provides Insurance covers for Strike, Riot and Civil Commotion and Terrorism for those who obtain insurance covers for Strike, Riot, Civil Commotion and Terrorism risks from registered General Insurance Companies under the Gazette notification number 1542/11 dated 25<sup>th</sup> March 2008. Further, NITF is regulated under the Insurance Regulatory Commission of Sri Lanka Act No. 43 of 2000.
3. Interested parties may obtain a complete set of bidding documents from National Insurance Trust Fund, 4<sup>th</sup> Floor, No. 95, Chittampalam A Gardiner Mawatha, Colombo – 02, Sri Lanka from **09:00 hours to 15:00 hours** on working days till **22<sup>nd</sup> August 2024** upon payment of a nonrefundable tender fee of **250 USD or Rs. 75,000.00** by a bank draft drawn in favor of **National Insurance Trust Fund**, bank account below mentioned. Bidding documents can also be downloaded from the NITF website ([www.nitf.lk](http://www.nitf.lk)), Ministry of Finance, Economic Stabilization and National Policies web site ([www.treasury.gov.lk](http://www.treasury.gov.lk)) and Ministry of Foreign Affairs website ([www.mfa.gov.lk](http://www.mfa.gov.lk)). The bank draft of non-refundable deposit should be submitted along with the bid.

	<b>LKR Bank Account</b>	<b>USD Bank Account</b>
Name of the Bank	Peoples' Bank	Peoples' Bank
Branch	Union Place	Queens Branch
Account Name	National Insurance Trust Fund	National Insurance Trust Fund
Account Number	014-100127679733	033-4-022-3-2467951
Swift Code	PSBKLKLX	PSBKLKLX

4. Bids must be submitted in a sealed envelope, either delivered by hand or couriered to reach the Chairman, Standard Cabinet Appointed Procurement Committee, National Insurance Trust Fund, 4<sup>th</sup> Floor, No. 95, Chittampalam A Gardiner Mawatha, Colombo – 02, Sri Lanka, not later than 14:00 hours Sri Lanka standard time on **26<sup>th</sup> August 2024** and be clearly marked "Bid for procurement of Reinsurance cover for Strike, Riot, Civil

Commotion and Terrorism Fund for the Period from 01.11.2024 to 31.10.2025  
“NITF/ADM/PRO/SCAPC/SRCC/2024” at the top left corner of the envelope.

5. Bids shall be opened immediately after the closing of Bids at the Board Room of the NITF, 4<sup>th</sup> Floor, No. 95, Chittampalam A Gardiner Mawatha, Colombo – 02, Sri Lanka in the presence of International Reinsurers’ / Insurance Regulatory Commission of Sri Lanka (IRCSL) Registered Insurance Brokers, International Reinsurance Brokers or their authorized representatives with official authorization letter. NITF will declare the names of bidders and quoted prices at the meeting.
6. The language of correspondence is English. However, if any of the above documents are in a language other than in English, such documents should be accompanied by a certified English translation. This translation will govern and be used for interpreting the information provided.
7. All bidders shall furnish either Bid Security or Bid Guarantee worth of **LKR 9,000,000/-** or **30,000 USD** valid period for 147 days from the closing of bid, obtained from any commercial bank approved by the Central Bank of Sri Lanka or a bank based in another country but the guarantee “confirmed” by a bank operating in Sri Lanka. The Bid Security should be deposited in the NITF bank account above mentioned. The Bid Guarantee should be addressed to National Insurance Trust Fund, No.95, Chittampalam A Gardiner Mawatha, Colombo 02, Sri Lanka.
8. Interested parties may obtain further information from the following contact person.

Contact Person:       Manager (Reinsurance and SRCC & T)  
Direct:                   + 94 112026669  
Fax:                       +94 114700988  
E-mail:                   pro\_SRCC@nitf.lk

The Chairman  
Standard Cabinet Appointed Procurement (SRCC & T)  
Committee National Insurance Trust Fund  
No. 95,  
Chittampalam A  
Gardiner Mawatha,  
Colombo 02.  
Sri Lanka.

# **SECTION I**

## **INSTRUCTIONS TO BIDDERS (ITB)**

### **Section I. Instructions to Bidders (ITB)**

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*ITB shall be read in conjunction with the Section II, Bidding Data Sheet (BDS), which shall take precedence over ITB.*

### **General**

1. **Scope of Bid**
  - 1.1 The Purchaser **indicated in the Bidding Data Sheet (BDS)**, issues these Bidding Documents for the supply of Goods and Related Services incidental thereto as specified in Section V, Schedule of Requirements. The name and identification number of this procurement are **specified in the BDS**. The name, identification, and number of lots (individual contracts), if any, are **provided in the BDS**.
  - 1.2 Throughout these Bidding Documents:
    - (a) the term “in writing” means communicated in written form by mail (other than electronic mail) or hand delivered with proof of receipt;
    - (b) if the context so requires, “singular” means “plural” and vice versa; and
    - (b) “day” means calendar day.
  
2. **Source of Funds**
  - 2.1 Payments under this contract will be financed by the source **specified in the BDS**.
  
3. **Ethics, Fraud and Corruption**
  - 3.1 The attention of the bidders is drawn to the following guidelines of the Procurement Guidelines published by National Procurement Agency:
    - Parties associated with Procurement Actions, namely, suppliers/contractors and officials shall ensure that they maintain strict confidentiality throughout the process;
    - Officials shall refrain from receiving any personal gain from any Procurement Action. No gifts or inducement shall be accepted. Suppliers/contractors are liable to be disqualified from the bidding process if found offering any gift or inducement which may have an effect of influencing a decision or impairing the objectivity of an official.
  - 3.2 The Purchaser requires the bidders, suppliers, contractors, and consultants to observe the highest standard of ethics during the procurement and execution of such contracts. In pursuit of this policy:
    - (a) “corrupt practice” means the offering, giving, receiving, or soliciting, directly or indirectly, of anything of value to influence the action of a public official in the procurement process or in contract execution;
    - (b) “fraudulent practice” means a misrepresentation or omission of facts in order to influence a procurement process or the execution of a contract;
    - (c) “collusive practice” means a scheme or arrangement between two or more bidders, with or without the knowledge of the Purchaser to establish bid prices at artificial, noncompetitive levels; and

(d) “Coercive practice” means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the procurement process or to affect the execution of a contract.

3.3 If the Purchaser found any unethical practices as stipulated under ITB Clause 3.2, the Purchaser will reject a bid, if it is found that a Bidder directly or through an agent, engaged in corrupt, fraudulent, collusive or coercive practices in competing for the Contract in question.

#### 4. Eligible Bidders

4.1 All bidders shall possess legal rights to supply the Goods under this contract.

4.2 A Bidder shall not have a conflict of interest. All bidders found to have conflict of interest shall be disqualified. Bidders may be considered to have a conflict of interest with one or more parties in this bidding process, if they:

(a) are or have been associated in the past, with a firm or any of its affiliates which have been engaged by the Purchaser to provide consulting services for the preparation of the design, specifications, and other documents to be used for the procurement of the goods to be purchased under these Bidding Documents ; or

(b) submit more than one bid in this bidding process. However, this does not limit the participation of subcontractors in more than one bid.

4.3 A Bidder that is under a declaration of ineligibility by the National Procurement Agency (NPA), at the date of submission of bids or at the date of contract award, shall be disqualified. The list of debarred firms is available at the website of NPA, [www.npa.gov.lk](http://www.npa.gov.lk)

4.4 Foreign Bidder may submit a bid only if so stated in **the BDS**

#### 5. Eligible Goods and Related Services

5.1 All goods supplied under this contract shall be complied with applicable standards stipulated by the Sri Lanka Standards Institute (SLSI). In the absence of such standards, the Goods supplied shall be complied to other internationally accepted standards.

## Contents of Bidding Documents

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|----|---|--|
| 6. | <b>Sections of Bidding Documents</b>      | <p>6.1 The Bidding Documents consist of 2 Volumes, which include all the sections indicated below, and should be read in conjunction with any addendum issued in accordance with ITB Clause 8.</p> <ul style="list-style-type: none"> <li>• Section I. Instructions to Bidders (ITB)</li> <li>• Section II. Bidding Data Sheet (BDS)</li> <li>• Section III. Evaluation and Qualification Criteria</li> <li>• Section IV. Bidding Forms</li> <li>• Section V. Schedule of Requirements</li> <li>• Section VI. Conditions of Contract (CC)</li> <li>• Invitation For Bid</li> </ul> <p>6.2 The Bidder is expected to examine all instructions, forms, terms, and specifications in the Bidding Documents. Failure to furnish all information or documentation required by the Bidding Documents may result in the rejection of the bid.</p> |
| 7. | <b>Clarification of Bidding Documents</b> | <p>7.1 A prospective Bidder requiring any clarification of the Bidding Documents including the restrictiveness of specifications shall contact the Purchaser in writing at the Purchaser's address <b>specified in the BDS</b>. The Purchaser will respond in writing to any request for clarification, provided that such request is received no later than ten (10) days prior to the deadline for submission of bids. The Purchaser shall forward copies of its response to all those who have purchased the Bidding Documents, including a description of the inquiry but without identifying its source. Should the Purchaser deem it necessary to amend the Bidding Documents as a result of a clarification, it shall do so following the procedure under ITB Clause 8.</p>   |
| 8. | <b>Amendment of Bidding Documents</b>     | <p>8.1 At any time prior to the deadline for submission of bids, the Purchaser may amend the Bidding Documents by issuing addendum.</p> <p>8.2 Any addendum issued shall be part of the Bidding Documents and shall be communicated in writing to all who have purchased the Bidding Documents.</p> <p>8.3 To give prospective Bidders reasonable time in which to take an addendum into account in preparing their bids, the Purchaser may, at its discretion, extend the deadline for the submission of bids, pursuant to ITB Sub-Clause 23.2</p>  |



## Preparation of Bids

9. **Cost of Bidding** 9.1 The Bidder shall bear all costs associated with the preparation and submission of its bid, and the Purchaser shall not be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.
10. **Language of Bid** 10.1 The Bid, as well as all correspondence and documents relating to the Bid (including supporting documents and printed literature) exchanged by the Bidder and the Purchaser, shall be written in English language.
11. **Documents Comprising the Bid** 11.1 The Bid shall comprise the following:
- (a) Bid Submission Form and the applicable Price Schedules, in accordance with **ITB Clauses 12, 14, and 15**;
  - (b) Bid Security or Bid-Securing Declaration, in accordance with ITB Clause 20;
  - (c) documentary evidence in accordance with ITB Clauses 18 and 29, that the Goods and Related Services conform to the Bidding Documents;
  - (d) documentary evidence in accordance with ITB Clause 18 establishing the Bidder's qualifications to perform the contract if its bid is accepted; and
  - (e) any other document required in the BDS.
12. **Bid Submission Form and Price Schedules** 12.1 The Bidder shall submit the Bid Submission Form using the form furnished in Section IV, Bidding Forms. This form must be completed without any alterations to its format, and no substitutes shall be accepted. All blank spaces shall be filled in with the information requested.
13. **Alternative Bid** 13.1 Alternative bids shall not be considered.
14. **Bid Prices and Discounts** 14.1 The Bidder shall indicate on the Price Schedule the unit prices and total bid prices of the goods it proposes to supply under the Contract.
- 14.2 Any discount offered against any single item in the price schedule shall be included in the unit price of the item. However, a Bidder wishes to offer discount as a lot the bidder may do so by indicating such amounts appropriately.
- 14.3 If so indicated in ITB Sub-Clause 1.1, bids are being invited for individual contracts (lots) or for any combination of contracts (packages). Unless otherwise indicated in the BDS, prices quoted shall correspond to 100 % of the items specified for each lot and to 100% of the quantities specified for each item of a lot. Bidders wishing to offer any price reduction (discount) for the award of more than one Contract shall specify the applicable price reduction separately.

- 14.4 (i) Prices indicated on the Price Schedule shall include all duties and sales and other taxes already paid or payable by the Supplier:
- (a) on components and raw material used in the manufacture or assembly of goods quoted; or
  - (b) on the previously imported goods of foreign origin
- (ii) However, VAT shall not be included in the price but shall be indicated separately;
- (iii) the price for inland transportation, insurance and other related services to deliver the goods to their final destination;
- (iv) the price of other incidental services
- 14.5 The Prices quoted by the Bidder shall be fixed during the Bidder's performance of the Contract and not subject to variation on any account. A bid submitted with anadjustable price quotation will be treated as non-responsive and rejected, pursuant to ITB Clause 31
- 14.6 All lots, if any, and items must be listed and priced separately in the Price Schedules. If a Price Schedule shows items listed but not priced, their prices shall be assumed to be included in the prices of other items.
- 15. Currencies of Bid** 15.1 Unless otherwise stated in Bidding Data Sheet, the Bidder shall quote in Sri Lankan Rupees and payment shall be payable only in Sri Lanka Rupees.
- 16. Documents Establishing the Eligibility of the Bidder** 16.1 To establish their eligibility in accordance with ITB Clause 4, Bidders shall complete the Bid Submission Form, included in Section IV, Bidding Forms.
- 17. Documents Establishing the Conformity of the Goods and Related Services** 17.1 To establish the conformity of the Goods and Related Services to the Bidding Documents, the Bidder shall furnish as part of its Bid the documentary evidence that the Goods conform to the technical specifications and standards specified in Section V, Schedule of Requirements.

17.2 The documentary evidence may be in the form of literature, drawings or data, and shall consist of a detailed item by item description (given in Section V, Technical Specifications) of the essential technical and performance characteristics of the Goods and Related Services, demonstrating substantial responsiveness of the Goods and applicable, a statement of deviations and exceptions to the provisions of the Schedule of Requirements.

17.3 The Bidder shall also furnish a list giving full particulars, including quantities, available sources and current prices of spare parts, special tools, etc., necessary for the proper and continuing functioning of the Goods during the period if **specified in the BDS** following commencement of the use of the goods by the Purchaser.

**18 Documents Establishing the Qualifications of the Bidder**

18.1 The documentary evidence of the Bidder's qualifications to perform the contract if its bid is accepted shall establish to the Purchaser's satisfaction:

(a) A Bidder that does not manufacture or produce the Goods it offers to supply shall submit the Manufacturer's Authorization using the form included in Section IV, Bidding Forms to demonstrate that it has been duly authorized by the manufacturer or producer of the Goods to supply these Goods;

(b) that, if required in the BDS, in case of a Bidder not doing business within Sri Lanka, the Bidder is or will be (if awarded the contract) represented by an Agent in Sri Lanka equipped and able to carry out the Supplier's maintenance, repair and spare parts-stocking obligations prescribed in the Conditions of Contract and/or Technical Specifications; and

(c) that the Bidder meets each of the qualification criterion specified in Section III, Evaluation and Qualification Criteria.

**19. Period of Validity of Bids**

19.1 Bids shall remain valid until the date specified in the BDS. A bid valid for a shorter date shall be rejected by the Purchaser as non-responsive.

19.2 In exceptional circumstances, prior to the expiration of the bid validity date, the Purchaser may request bidders to extend the period of validity of their bids. The request and the responses shall be made in writing. If a Bid Security is requested in accordance with ITB Clause 20, it shall also be extended for a corresponding period. A Bidder may refuse the request without forfeiting its Bid Security or imposing and damages. A Bidder granting the request shall not be required or permitted to modify its bid.

## 20. Bid Security

- 20.1 The Bidder shall furnish as part of its bid, a Bid Security or a Bid-Securing Declaration, as specified in the BDS.
- 20.2 The Bid Security shall be in the amount specified in the BDS and denominated in Sri Lanka Rupees, and shall:
- (a) at the bidder's option, be in the form of either a bank draft, a letter of credit, or a bank guarantee from a banking institution;
  - (b) be issued by a institution acceptable to Purchaser. The acceptable institutes are published in the NPA website, [www.npa.gov.lk](http://www.npa.gov.lk);
  - (c) be substantially in accordance with the form included Section IV, Bidding Forms;
  - (d) be payable promptly upon written demand by the Purchaser in case the conditions listed in ITB Clause 20.5 are invoked;
  - (e) be submitted in its original form; copies will not be accepted;
  - (f) remain valid for the period specified in the BDS.
- 20.3 Any bid not accompanied by a substantially responsive Bid Security or Bid Securing Declaration in accordance with ITB Sub-Clause 20.1 and 20.2, may be rejected by the Purchaser as non-responsive.
- 20.4 The Bid Security of unsuccessful Bidders shall be returned as promptly as possible upon the successful Bidder's furnishing of the Performance Security pursuant to ITB Clause 43.
- 20.5 The Bid Security may be forfeited or the Bid Securing Declaration executed:
- (a) if a Bidder withdraws its bid during the period of bid validity specified by the Bidder on the Bid Submission Form, except as provided in ITB Sub-Clause 19.2; or
  - (b) if a Bidder does not agreeing to correction of arithmetical errors in pursuant to ITB Sub-Clause 30.3
  - (c) if the successful Bidder fails to:
    - (i) sign the Contract in accordance with ITB Clause 42;
    - (ii) furnish a Performance Security in accordance with ITB Clause 43.

## 21. Format and Signing of Bid

The Bidder shall prepare one original of the documents comprising the bid as described in ITB Clause 11 and clearly

mark it as “ORIGINAL.” In addition, the Bidder shall submit a copy of the bid and clearly mark it as “COPY.” In the event of any discrepancy between the original and the copy, the original shall prevail.

The original and the Copy of the bid shall be typed or written in indelible ink and shall be signed by a person duly authorized to sign on behalf of the Bidder.

Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the person signing the Bid.

## **Submission and Opening of Bids**

### **22. Format and Signing of Bid**

Bidders may always submit their bids by mail or by hand.

- (a) Bidders submitting bids by mail or by hand, shall enclose the original and the copy of the Bid in separate sealed envelopes, duly marking the envelopes as “ORIGINAL” and “COPY.” These envelopes containing the original and the copy shall then be enclosed in one single envelope.;

The inner and outer envelopes shall:

- (a) Bear the name and address of the Bidder;
- (b) be addressed to the Purchaser in accordance with ITB Sub-Clause 23.1.;
- (c) bear the specific identification of this bidding process as indicated in the BDS; and
- (d) bear a warning not to open before the time and date for bid opening, in accordance with ITB Sub-Clause 26.1.

If all envelopes are not sealed and marked as required, the Purchaser will assume no responsibility for the misplacement or premature opening of the bid.

### **23. Submission, Sealing and Marking of Bids**

Bids must be received by the Purchaser at the address and no later than the date and time specified in the BDS.

The Purchaser may, at its discretion, extend the deadline for the submission of bids by amending the Bidding Documents in accordance with ITB Clause 8, in which case all rights and obligations of the Purchaser and Bidders previously subject to the deadline shall thereafter be subject to the deadline as extended only.

### **24 Late Bids**

24.1

The Purchaser shall not consider any bid that arrives after the

- deadline for submission of bids, in accordance with ITB Clause 23. Any bid received by the Purchaser after the deadline for submission of bids shall be declared late, rejected, and returned unopened to the Bidder.
- 25. Withdrawal, and Modification of Bids**
- 25.1 A Bidder may withdraw, or modify its Bid after it has been submitted by sending a written notice in accordance with ITB Clause 22, duly signed by an authorized representative, and shall include a copy of the authorization in accordance with ITB Sub-Clause 21.2, (except that no copies of the withdrawal notice are required). The corresponding substitution or modification of the bid must accompany the respective written notice. All notices must be:
- (a) submitted in accordance with ITB Clauses 21 and 22 (except that withdrawal notices do not require copies), and in addition, the respective envelopes shall be clearly marked “WITHDRAWAL,” or “MODIFICATION;” and
- (b) received by the Purchaser prior to the deadline prescribed for submission of bids, in accordance with ITB Clause 23.
- 25.2 Bids requested to be withdrawn in accordance with ITB Sub-Clause 25.1 shall be returned to the Bidders only upon notification of contract award to the successful bidder in accordance with sub clause 41.1.
- 25.3 No bid may be withdrawn, substituted, or modified in the interval between the deadline for submission of bids and the expiration of the period of bid validity specified by the Bidder on the Bid Submission Form or any extension thereof.
- 26. Bid Opening**
- 26.1 The Purchaser shall conduct the bid opening in public at the address, date and time **specified in the BDS**.
- 26.2 First, envelopes marked “WITHDRAWAL” shall be opened and read out and the envelope with the corresponding bid may be opened at the discretion of the Purchaser. No bid withdrawal shall be permitted unless the corresponding withdrawal notice contains a valid authorization to request the withdrawal and is read out at bid opening. Envelopes marked “MODIFICATION” shall be opened and read out with the corresponding Bid. No Bid modification shall be permitted unless the corresponding modification notice contains a valid authorization to request the modification and is read out at Bid opening.
- Only envelopes that are opened and read out at Bid opening shall be considered further.
- 26.3 All other envelopes shall be opened one at a time, reading out: the name of the Bidder and whether there is a modification; the Bid Prices, including any discounts and alternative offers; the presence of a Bid Security or Bid-Securing Declaration, if required; and any other details as the Purchaser may consider appropriate. Only discounts and alternative offers read out at Bid opening shall be considered for evaluation. No Bid shall be rejected at Bid opening except for late bids, in accordance with ITB Sub- Clause 24.1.

- 26.4 The Purchaser shall prepare a record of the Bid opening that shall include, as a minimum: the name of the Bidder and whether there is a withdrawal, or modification; the Bid Price, per lot if applicable, including any discounts, and the presence or absence of a Bid Security or Bid-Securing Declaration. The bids that were opened shall be resealed in separate envelopes, promptly after the bid opening. The Bidders' representatives who are present shall be requested to sign the attendance sheet. A copy of the record shall be distributed to all Bidders who submitted bids in time.

## **Evaluation and Comparison of Bids**

- 27. Confidentiality**
- 27.1 Information relating to the examination, evaluation, comparison, and post-qualification (if applicable) of bids, and recommendation of contract award, shall not be disclosed to bidders or any other persons not officially concerned with such process until publication of the Contract Award.
- 27.2 Any effort by a Bidder to influence the Purchaser in the examination, evaluation, comparison, and post-qualification of the bids or contract award decisions may result in the rejection of its Bid.
- 27.3 Notwithstanding ITB Sub-Clause 27.2, if any Bidder wishes to contact the Purchaser on any matter related to the bidding process, from the time of bid opening to the time of Contract Award, it should do so in writing.
- 28. Clarification of Bids**
- 28.1 To assist in the examination, evaluation, comparison and post-qualification of the bids, the Purchaser may, at its discretion, request any Bidder for a clarification of its Bid. Any clarification submitted by a Bidder in respect to its Bid and that is not in response to a request by the Purchaser shall not be considered for purpose of evaluation. The Purchaser's request for clarification and the response shall be in writing. No change in the prices or substance of the Bid shall be sought, offered, or permitted, except to confirm the correction of arithmetic errors discovered by the Purchaser in the Evaluation of the bids, in accordance with ITB Clause 30.
- 29. Responsiveness of Bids**
- 29.1 The Purchaser's determination of a bid's responsiveness is to be based on the contents of the bid itself.
- 29.2 A substantially responsive Bid is one that conforms to all the terms, conditions, and specifications of the Bidding Documents without material deviation, reservation, or omission. A material deviation, reservation, or omission is one that:
- (a) affects in any substantial way the scope, quality, or performance of the Goods and Related Services specified in the Contract; or



- (b) limits in any substantial way, inconsistent with the Bidding Documents, the Purchaser's rights or the Bidder's obligations under the Contract; or
    - (c) if rectified would unfairly affect the competitive position of other bidders presenting substantially responsive bids.
  - 29.3 If a bid is not substantially responsive to the Bidding Documents, it shall be rejected by the Purchaser and may not subsequently be made responsive by the Bidder by correction of the material deviation, reservation, or omission.
- 30. **Non conformities, Errors, and Omissions**
  - 30.1 Provided that a Bid is substantially responsive, the Purchaser may waive any non-conformities or omissions in the Bid that do not constitute a material deviation.
  - 30.2 Provided that a bid is substantially responsive, the Purchaser may request that the Bidder submit the necessary information or documentation, within a reasonable period of time, to rectify non material nonconformities or omissions in the bid related to documentation requirements. Such omission shall not be related to any aspect of the price of the Bid. Failure of the Bidder to comply with the request may result in the rejection of its Bid.
  - 30.3 Provided that the Bid is substantially responsive, the Purchaser shall correct arithmetical errors on the following basis:
    - (a) if there is a discrepancy between the unit price and the line item total that is obtained by multiplying the unit price by the quantity, the unit price shall prevail and the line item total shall be corrected, unless in the opinion of the Purchaser there is an obvious misplacement of the decimal point in the unit price, in which case the line item total as quoted shall govern and the unit price shall be corrected;
    - (b) if there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected; and
    - (c) if there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject to (a) and (b) above.
  - 30.4 If the Bidder that submitted the lowest evaluated Bid does not accept the correction of errors, its Bid shall be disqualified and its Bid Security shall be forfeited or its Bid-Securing Declaration shall be executed.
- 31. **Preliminary Examination of Bids**
  - 31.1 The Purchaser shall examine the bids to confirm that all documents and technical documentation requested in ITB Clause 11 have been provided, and to determine the completeness of each document submitted.
  - 31.2 The Purchaser shall confirm that the following documents and information have been provided in the Bid. If any of these documents or information is missing, the Bid shall be rejected.



- (a) Bid Submission Form, in accordance with ITB Sub-Clause 12.1;
- (b) Price Schedules, in accordance with ITB Sub-Clause 12;
- (c) Bid Security or Bid Securing Declaration, in accordance with ITB Clause 20.
- 32. Examination of Terms and Conditions; Technical Evaluation**
- 32.1 The Purchaser shall examine the Bid to confirm that all terms and conditions specified in the CC and the Contract Data have been accepted by the Bidder without any material deviation or reservation.
- 32.2 The Purchaser shall evaluate the technical aspects of the Bid submitted in accordance with ITB Clause 17, to confirm that all requirements specified in Section V, Schedule of Requirements of the Bidding Documents have been met without any material deviation or reservation.
- 32.3 If, after the examination of the terms and conditions and the technical evaluation, the Purchaser determines that the Bid is not substantially responsive in accordance with ITB Clause 29, the Purchaser shall reject the Bid.
- 33. Conversion to Single Currency**
- 33.1 If the bidders are allowed to quote in foreign currencies in Single with sub clause 15.1, for evaluation and comparison purposes, the Purchaser shall convert all bid prices expressed in foreign currencies in to Sri Lankan Rupees using the selling rates prevailed 28 days prior to closing of bids as published by the Central Bank of Sri Lanka. If this date falls on a public holiday the earliest working day prior to the date shall be applicable.
- 34. Domestic Preference**
- 34.1 Domestic preference shall be a factor in bid evaluation only if stated in the BDS. If domestic preference shall be a bid-evaluation factor, the methodology for calculating the margin of preference and the criteria for its application shall be as specified in Section III, Evaluation and Qualification Criteria.
- 35. Evaluation of Bids**
- 35.1 The Purchaser shall evaluate each bid that has been determined, up to this stage of the evaluation, to be substantially responsive.
- 35.2 To evaluate a Bid, the Purchaser shall only use all the factors, methodologies and criteria defined in this ITB Clause 35.
- 35.3 To evaluate a Bid, the Purchaser shall consider the following:
- (a) the Bid Price as quoted in accordance with clause 14;
- (b) price adjustment for correction of arithmetic errors in accordance with ITB Sub-Clause 30.3;
- (c) price adjustment due to discounts offered in accordance with ITB Sub-Clause 14.2; and 14.3
- (d) adjustments due to the application of the evaluation criteria specified in the BDS from amongst those set out in Section III, Evaluation and Qualification Criteria;

- (e) adjustments due to the application of a domestic preference, in accordance with ITB Clause 34 if applicable.

		35.4	The Purchaser's evaluation of a bid may require the consideration of other factors, in addition to the factors stated in ITB Sub-Clause 35.3, if specified in BDS. These factors may be related to the characteristics, performance, and terms and conditions of purchase of the Goods and Related Services. The effect of the factors selected, if any, shall be expressed in monetary terms to facilitate comparison of bids.
		35.5	If so specified in the BDS, these Bidding Documents shall allow Bidders to quote for one or more lots, and shall allow the Purchaser to award one or multiple lots to more than one Bidder. The methodology of evaluation to determine the lowest-evaluated lot combinations, is specified in Section III, Evaluation and Qualification Criteria.
<b>36.</b>	<b>Comparison of Bids</b>	36.1	The Purchaser shall compare all substantially responsive bids to determine the lowest-evaluated bid, in accordance with ITB Clause 35.
<b>37.</b>	<b>Post qualification of the Bidder</b>	37.1	The Purchaser shall determine to its satisfaction whether the Bidder that is selected as having submitted the lowest evaluated and substantially responsive bid is qualified to perform the Contract satisfactorily.
		37.2	The determination shall be based upon an examination of the documentary evidence of the Bidder's qualifications submitted by the Bidder, pursuant to ITB Clause 18.
		37.3	An affirmative determination shall be a prerequisite for award of the Contract to the Bidder. A negative determination shall result in disqualification of the bid, in which event the Purchaser shall proceed to the next lowest evaluated bid to make a similar determination of that Bidder's capabilities to perform satisfactorily.
<b>38.</b>	<b>Purchaser's Right to Accept Any Bid, and to Reject Any or All Bids</b>	38.1	The Purchaser reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to contract award, without thereby incurring any liability to Bidders.

#### **Award of Contract**

<b>39.</b>	<b>Award Criteria</b>	39.1	The Purchaser shall award the Contract to the Bidder whose offer has been determined to be the lowest evaluated bid and is substantially responsive to the Bidding Documents, provided further that the Bidder is determined to be qualified to perform the Contract satisfactorily.
<b>40.</b>	<b>Purchaser's Right to Vary Quantities at Time of Award</b>	40.1	At the time the Contract is awarded, the Purchaser reserves the right to increase or decrease the quantity of Goods and Related Services originally specified in Section V, Schedule of Requirements, provided this does not exceed twenty five percent (25%) or one unit whichever is higher and without any change in the unit prices or other terms and conditions of the bid and the Bidding Documents.

<b>41. Notification of Award</b>	41.1	Prior to the expiration of the period of bid validity, the Purchaser shall notify the successful Bidder, in writing, that its Bid has been accepted.
	41.2	Until a formal Contract is prepared and executed, the notification of award shall constitute a binding Contract.
	41.3	Upon the successful Bidder's furnishing of the signed Contract Form and performance security pursuant to ITB Clause 43, the Purchaser will promptly notify each unsuccessful Bidder and will discharge its bid security, pursuant to ITB Clause 20.4.
<b>42. Signing of Contract</b>	42.1	Within Seven (7) days after notification, the Purchaser shall complete the Agreement, and inform the successful Bidder to sign it.
	42.2	Within Seven (7) days of receipt of such information, the successful Bidder shall sign the Agreement.
<b>43. Performance Security</b>	43.1	Within fourteen (14) days of the receipt of notification of award from the Purchaser, the successful Bidder, if required, shall furnish the Performance Security in accordance with the CC, using for that purpose the Performance Security Form included in Section VIII Contract forms. The Employer shall promptly notify the name of the winning Bidder to each unsuccessful Bidder and discharge the Bid Securities of the unsuccessful bidders pursuant to ITB Sub-Clause 20.4.
	43.2	Failure of the successful Bidder to submit the above-mentioned Performance Security or sign the Contract shall constitute sufficient grounds for the annulment of the award and forfeiture of the Bid Security or execution of the Bid-Securing Declaration. In that event the Purchaser may award the Contract to the next lowest evaluated Bidder, whose offer is substantially responsive and is determined by the Purchaser to be qualified to perform the Contract satisfactorily.
<b>44. Corrections to BID Documents</b>	44.1	Erroneous figures must be struck off by a single line and the correct figure must be written clearly and initialed. All alterations and erasures must be authenticated; otherwise, the bids are liable to be treated as invalid and rejected. Ink should not be used for corrections.

**SECTION II**  
**BIDDING DATA SHEETS (BDS)**

## Section II. Bidding Data Sheet (BDS)

The Chairman, Standard Cabinet Appointed Procurement Committee (SCAPC), on behalf of the National Insurance Trust Fund invites sealed bids from International Reinsurers and International Reinsurance Brokers to provide a Reinsurance cover for Strike, Riot, Civil Commotion and Terrorism Fund for the Period from 01.11.2024 to 31.10.2025

ITB Clause Reference	A. General
ITB 1.1	<p>The Scope of Bid: Whole Account Excess of Loss reinsurance programme to protect the NITF liabilities arising from Strike, Riot, Civil Commotion and Terrorism covers of the General Insurance Businesses of each Insurance company transacting in all General Insurance classes of business. The Purchaser is: <b>National Insurance Trust Fund</b></p> <p>The name and identification number of the Contract are: <b>Procurement of Reinsurance Cover for Strike, Riot, Civil Commotion and Terrorism Fund for the Period from 01.11.2024 to 31.10.2025</b> Contract Number: <b>NITF/ADM/PRO/SCAPC/SRCC/2024</b></p> <p><b>To qualify for evaluation, Bidders are required to bid for the total solution. Partial bids shall be treated as non-responsive and shall be rejected.</b></p>
ITB 2.1	The source of funding is: By National Insurance Trust Fund
ITB 4.1	<ul style="list-style-type: none"> <li>• All bidders shall possess legal rights to supply reinsurance related services under this contract.</li> <li>• Bidder shall not have been backlisted by the Government or NITF.</li> <li>• If an International Reinsurance Broker comes with a local reinsurance Broker which has a current license by Insurance Regulatory Commission of Sri Lanka, that should be properly indicated in bidding document and the authorization letter should be issued. (All correspondence and representations will be considered as direct representation of the International Reinsurance Broker, If the local representative Broker is involved in procurement in such case the submission of bids should be purely from the International Reinsurance Broker's letter heads &amp; not under the letter heads of the local representative Broker).</li> <li>• Certified copy of Registration in the country of domicile of international broker &amp; copy of the current license to transact reinsurance business.</li> <li>• Experience in handling/ placing Treaty Reinsurance Programmes of insurers operating in the International Reinsurance market for a minimum period of three (3) years.</li> </ul>
	<b>B. Contents of Bidding Documents</b>
ITB 7.1	<p>For <u>Clarification of bid purposes only</u>, NITF's address is: Attention: Manager –Reinsurance and SRCC &amp; T. Address: National Insurance Trust Fund, No.95 , Chittampalam A Gardiner Mawatha, Colombo 02, Sri Lanka. Telephone : +94112026669 Facsimile : +94 114700988. E-mail : pro_SRCC@nitf.lk</p>

	<p><b>A Pre-bid meeting will be held: Yes</b>  <b>Date: 25<sup>th</sup> July 2024</b>  <b>Time: 10:00 hrs.</b>  <b>Venue: National Insurance Trust Fund, 4<sup>th</sup> floor, No.95, Chittampalam A Gardiner Mawatha, Colombo 02, Sri Lanka.</b></p>	
<b>C. Preparation of Bids</b>		
<b>ITB 10.1</b>	<p>The Bid, as well as all correspondence and documents relating to the Bid (including supporting documents and printed literature) exchanged by the Bidder and NITF, shall be written in English language. Further it is noted that if any other language is used in documentation other than English language where the English translation will stand as the final authorized document for consideration in respect of the bid submission.</p>	
<b>ITB 13.1</b>	<p>The bidders are not allowed to submit Alternative bids, and such bids will not be considered for evaluation. The alternative bids submitted by bidders shall be treated as non-responsive and rejected.  Submission of more than one price schedule in a bid by a single lead reinsurer and bids by multiple lead reinsurers will be rejected.  Any bidders are allowed to submit only one bid for the 100% reinsurance cover as required in the bidding documents.  Alternative bids shall not be considered and the bids as per the price schedule will only be considered</p>	
<b>ITB 14.1</b>	<p>The Bidder shall indicate on the Price Schedule, the layers and total bid prices of the reinsurance services it proposes to supply under the Contract. Type of the reinstatement should be clearly indicated in the column named “terms of reinstatement” in the “Price Schedule”.</p>	
<b>ITB 14.3</b>	<p>If so indicated in ITB Sub-Clause 1.1, bids are being invited for individual contract of reinsurance services, prices quoted shall correspond to 100% of the limits specified for each layer and to 100% of the reinsurance services supplied.</p>	
	<b>Layer (Million)</b>	<b>Terms of Reinstatement</b>
	LKR 1,000 In Excess of LKR 1,000	One Reinstatement
	LKR 3,000 In Excess of LKR 2,000	One Reinstatement
	LKR 5,000 In Excess of LKR 5,000	One Reinstatement
<b>ITB 14.4</b>	<p>The Prices quoted by the Bidder shall be fixed during the Bidder's performance of the Contract and not subject to variation on any account. A bid submitted with an adjustable price quotation will be treated as non-responsive and rejected.</p>	
<b>ITB 14.5</b>	<p>All layers must be listed and priced separately in the Price Schedule.</p>	
<b>ITB 14.6</b>	<p>If there is a discrepancy in the amount in figures and in words, the amount in words will be considered as correct. The bidder should clearly indicate the pricing for a period of twelve months at the beginning of the contract including the reinstatement percentage.</p>	

<p><b>ITB 15.1</b></p>	<p>(i) Bid price should be in Sri Lankan Rupees (LKR) and it should be a flat premium for the period of cover.</p> <p>(ii) Premium will be remitted in USD at the current exchange rate equivalent to LKR value, converted using the selling rate established for similar transactions by the Central Bank of Sri Lanka on the dates defined by the agreement (in four equal installments in quarterly basis.)</p> <p>(iii) Claims receivable may receive in USD by NITF on the conversion of the exact LKR value of the claim at the date of occurrence of loss.</p>
<p><b>ITB 17.1</b></p>	<p>To establish the conformity of the reinsurance services to the Bidding Documents, the Bidder shall furnish as part of its Bid the documentary evidence.</p>
<p><b>ITB 18.1</b></p>	<p><b>Eligibility of Reinsurance Broker</b></p> <p>a. Experience in handling/ placing Treaty Reinsurance Programmes of insurers operating in the International Reinsurance market for a minimum period of three (3) years. (From the beginning of 2021 and fulfill the Form 6 of Section IV – Bidding Forms)</p> <p>b. Profile of the company, names of the key technical staff (first three technical heads in hierarchical order of the said company), professional qualification, experience of each person and the contact details of the key technical officers in the company.</p> <p>c. If an International Reinsurance Broker comes with a local reinsurance Broker which has a current license by Insurance Regulatory Commission of Sri Lanka, that should be properly indicated in bidding document and the authorization letter should be issued. (All correspondence and representations will be considered as direct representation of the International Reinsurance Broker, If the local representative Broker is involved in procurement in such case the submission of bids should be purely from the International Reinsurance Broker’s letter heads &amp; not under the letter heads of the local representative Broker)</p> <p>d. If a local Insurance Broker is used as a representative by the International Reinsurance Broker where the following conditions must be fulfilled and non-compliance of such conditions would be strictly considered as material deviations;</p> <ul style="list-style-type: none"> <li>• The International Reinsurance Broker should issue a letter confirming that the Local broker would represent them in the bidding process but the official bidder shall be the International Reinsurance Broker who will be solely responsible to submit the bids under their own letter heads.</li> <li>• Original Bidder should be the International Broker and any bids submitted under the letter heads of the local representative will be rejected as material deviation of bidding.</li> <li>• Quotations &amp; Bids should be submitted under the heading of the said International Broker not under the local representative of the said International Broker.</li> </ul> <p>e. If a local Insurance Broker registered with the Insurance Regulatory</p>



	<p>Commission of Sri Lanka participate in the bidding process, such broker would be considered as an International Reinsurance Broker only if such Broker obtain quotations directly from the Reinsurers and not through any other intermediary.</p> <p>f. The International Reinsurance Broker should possess a valid professional indemnity cover for a limit of liability RS.50 Million.</p> <p>g. Summary of audited financial details for last three years as per the Form 7 of Section V – Bidding Forms and certified copies of Financial Statements for the years 2021, 2022 and 2023.</p> <p>h. Certified copy of Registration in the country of domicile &amp; copy of the current license to transact reinsurance business.</p>
	<p><b>Eligibility of Reinsurers</b></p> <p>a. Experience in accepting Treaty Reinsurance Programmes of insurers operating in the International Reinsurance market for a minimum period of Three (3) years. (From the beginning of 2021 and fulfill the Form 8 of Section IV – Bidding Forms)</p> <p>b. Lead Reinsurer’s rating must be S &amp; P “A-”, AM Best “A-”, Moody’s “A3-”, Fitch “A-” or above. The minimum signed share should be 10/100 and maximum signed share should be 35/100 of the said Reinsurance Programme.</p> <p>c. The followers’ rating must be S &amp; P “BBB”, AM Best “bbb”, Moody’s “Baa3”, Fitch “BBB” or above. Preference will be given for “A” rated followers.</p> <p>d. Summary of Audited Financial details of each reinsurer for the last three years as per Form 9 of Section IV – Bidding Forms and certified copies of Financial Statements for the years 2021, 2022 and 2023.</p> <p>e. Details of Registration of lead reinsurer in the country of domicile.</p> <p>f. Original signed slip (full set of the Cover Note, Lead Share, Signing Page) by the lead reinsurer.</p> <p>g. If a Reinsurer is submitting a direct bid, it must cover 100% reinsurance cover of the said programme.</p> <p>h. The Procurement Entity, National Insurance Trust Fund has the right and will contact direct the lead Reinsurers, Reinsurers at any given time for clarification and or information. The International Reinsurance Broker should provide the contact person of lead Reinsurer/Reinsurers and designation, contact number &amp; e mail address along with the bid.</p> <p>i. Compliance of the requirements detailed in the Specimen Reinsurance Agreement (Section V).</p>
<b>ITB 19.1</b>	The bid validity period shall be <b>119</b> days from the bid closing date.



<b>ITB 20.2</b>	The Bid Security submitted in Cash should be deposited to a bank account as mentioned below;	
		<b>LKR Bank Account</b>
		<b>USD Bank Account</b>
	Name of the Bank	Peoples' Bank
	Branch	Union Place
	Account Name	National Insurance Trust Fund
	Account Number	014-100127679733
Swift Code	PSBKLKLX	
	<p>The Bid Security submitted in the form of Bid Bond shall be;  A Bid Security obtained <b>from any commercial bank approved by the Central Bank of Sri Lanka or a bank based in another country but the guarantee "confirmed" by a bank operating in Sri Lanka</b> in the format prescribed in Section IV "Bidding Forms – Bid Guarantee"</p> <p>The amount of the Bid Security shall be as follows;  <b>LKR 9,000,000/- or 30,000 USD .</b></p> <p>Bid Security shall be issued in favor of;  National Insurance Trust Fund,  4<sup>th</sup> Floor,  No.95 , Chittampalam A Gardiner  Mawatha,Colombo 02.  Sri Lanka.</p> <p>The Bid Security validity period shall be <b>147</b> days from the bid closing date.</p>	
<b>ITB 20.4</b>	The Bid Security of unsuccessful Bidders shall be returned as promptly as possible upon the completion of the bidding process.	
<b>ITB 21.3</b>	Board Resolution certified by the company, authorizing the person to sign the documents on behalf of the company; should be submitted with the bid documents	
<b>D. Submission and Opening of Bids</b>		
<b>ITB 22.1</b>	Bidders submitting bids by hand, shall enclose the original and the copy of the Bid in separate sealed envelopes, duly marking the envelopes as "ORIGINAL" and "COPY." These envelopes containing the original and the copy shall then be enclosed in one single envelope. <b>Bid Form, Bid Security and the Price Schedule should be submitted separately by hand (Emails are not accepted)</b>	
<b>ITB 22.2</b>	The inner and outer envelopes shall bear the following identification marks: <b>Procurement of Reinsurance Cover for Strike, Riot, Civil Commotion and Terrorism Fund for the Period from 01.11.2024 to 31.10.2025</b> Contract Number: <b>NITF/ADM/PRO/SCAPC/SRCC/2024</b>	

<b>ITB 23.1</b>	<p><b>For bid submission purposes, the NITF's address is:</b>  Attention: The Chairman, Standard Cabinet Appointed Procurement Committee.  Address:  National Insurance Trust Fund,  4th Floor,  No.95 , Chittampalam A Gardiner Mawatha , Colombo 02, Sri Lanka.</p> <p>E mail: <a href="mailto:pro_SRCC@nitf.lk">pro_SRCC@nitf.lk</a></p> <p><b>The deadline for the submission of bid is:</b></p> <p><b>Date: 26<sup>th</sup> August 2024</b></p> <p><b>Time: 14:00 hrs</b></p>
<b>ITB 25.1</b>	(c) If a bid is withdrawn by a written communication such bidder shall be not allowed to be present in the bid opening meeting and they would not be considered as bidders.
<b>ITB 26.1</b>	<p>NITF shall conduct the bid opening in the presence of bidders or their authorized representatives at the address, date and time.</p> <p><b>The bid opening shall take place at:</b>  <b>Address: National Insurance Trust Fund, 4th floor,</b>  <b>No.95, Chittampalam A Gardiner Mawatha , Colombo 02, Sri Lanka.</b></p> <p><b>Date: 26<sup>th</sup> August 2024</b></p> <p><b>Time: 14:00 hrs (immediately after deadline for bid submission)</b></p>
<b>ITB 27.2</b>	The bidders, interested parties or any third party will not be disclosed any information leading to have undue advantage for further tendering / bidding when the tender process is going on and or after the closure of bidding process.
<b>ITB 28.1</b>	Clarification sought by NITF for the purpose of evaluation of bids will whatsoever not constitute for the confirmation and or offer to a respective bidder.
<b>ITB 29.1</b>	NITF's determination of a bid's responsiveness is to be based on the contents of the bid itself.
<b>ITB 29.2</b>	<p>A substantially responsive Bid is one that conforms to all the terms, conditions, and specifications of the Bidding Documents without material deviation, reservation, or omission. A material deviation, reservation or omission is one that:</p> <p>(a) Affects in any substantial way the scope, quality, or performance of the Reinsurance Services specified in the Contract; or</p> <p>(b) Limits in any substantial way, inconsistent with the Bidding Documents, NITF's rights or the Bidder's obligations under the Contract; or</p> <p>(c) If rectified would unfairly affect the competitive position of other bidders presenting substantially responsive bids.</p>
<b>E. Evaluation and Comparison of Bids</b>	
<b>ITB 34.1</b>	Domestic preference shall not be a bid evaluation factor.
<b>ITB 34.2</b>	In the event of local representative Insurance Broker is available with the International Reinsurance Broker, the qualification of the International Reinsurance Broker will be the sole consideration and the supplier, eligible Reinsurance Broker and such Reinsurance Broker would be specified and the

	letter of award, Broker On Record (BOR) will be issued in the name of the International Reinsurance Broker. The formal BOR will be absolutely the International Reinsurance Broker only. The local representative Insurance Broker will have only the representative status of the International Reinsurance Broker.
<b>ITB 35.4</b>	The following factors and methodology will be used for evaluation: <ul style="list-style-type: none"> <li>a. Technical Compliance.</li> <li>b. Vender Competency &amp; Reputation, reinsurance service Market Share and reinsurance service Reputation, Quality and Reliability.</li> <li>c. Price</li> </ul>
<b>ITB 39.1</b>	<ul style="list-style-type: none"> <li>• Eligible bidder should confirm the panel of follow reinsurers within 14 days from the notification date. The follow reinsurers should be satisfied the eligible criteria stated the “Eligibility of Reinsurers under the 18.1of ITB”</li> <li>• If the service delivery as per the contractual obligation has been dissatisfactory by any International Reinsurance Broker, local representative of any International Reinsurance Broker and or reinsurance providers within the agreed / attached reinsurance contract has been dissatisfied and not up to the expected service delivery in both obtaining proper reinsurance coverage, price and or claims recovery in time with due diligence and good governance / transparency would be considered disqualified /rejected.</li> <li>• If such deviations, delays in claim recovery including any such dishonest act committed and or perpetrated to have committed and caused impediments in execution of the contractual obligating by such incumbent, International Reinsurance Brokers, their local representatives and reinsurance providers will be disqualified and rejected as not eligible to provide services intended in this bidding and which is as a whole considered a material deviation.</li> </ul>
<b>F. Signing of Contract</b>	
<b>ITB 44.2</b>	After obtaining the approval of the Cabinet of Ministers’ agreement will be signed with successful bidder within <b>Seven (07) days</b> .

# **SECTION III**

## **EVALUATION AND QUALIFICATION CRITERIA**

## Evaluation and Qualification Criteria

1. Evaluation Criteria - ITB 35.3 (d)

NITF's evaluation of a bid will be based on Evaluated Bid Price.

2. Evaluation of received bids will be done at two stages. (ITB 37.2)

- (i) Preliminary Examination
- (ii) Detailed evaluation

### **Preliminary Examination**

The bids received will be examined to determine;

- i. Whether all documents requested available, including valid bid security/ bid guarantee.
- ii. Whether bidders are eligible Reinsurance Brokers (Please refer ITB 18).
- iii. Whether bidders are eligible Reinsurers (Please refer ITB 18)
- iv. Whether the Bid Form (Form 1 of Section IV – Bidding Forms) is duly signed by an authorized officer and company common seal.
- v. Whether the original lead signed/stamped by company common seal in slip is available from the lead reinsurer.
- vi. Whether the original Pricing Schedule (Form 2 of Section IV – Bidding Forms) signed/stamped by the lead Reinsurer.
- vii. Whether the original Signing Page has been properly signed by the lead Reinsurer with company common seal and the lead share as well as all layers are protected by the lead share percentage.
- viii. Whether a specimen copy of the Excess of Loss Reinsurance agreement is attached.

## Detailed Evaluation

The Bids will be analyzed and evaluated in depth by giving substantial weightage on the following aspects along with the Pricing Details in Form 2 of Section IV and Schedule of Requirement (ITB 18.1).

Description	Lead Reinsurer
Scope of Cover	Yes / No
Period of Cover	Yes / No
Territorial Scope	Yes / No
Layering	Yes / No
Loss Occurrence Clause	Yes / No
Reinstatements	Yes / No
Premium	Yes / No
Reinsurer's Security/Rating	Yes / No
Reinsurer's Share	Yes / No
Arbitration/Jurisdictions	Yes / No
Declared ineligible by the government of Sri Lanka /NITF	Yes / No
Blacklisted by NITF	Yes / No
Validity of the bid (119 days from the claiming date)	Yes / No

- ❖ **If any of above information not provided, the bid shall be rejected.**
- ❖ **After reviewing the terms & conditions of the lead Reinsurer by procurement committee (SCAPC), Eligible bidder should confirm the panel of follow reinsurers within 14 days from the notification date. If bidder fail to submit the panel of Reinsurers according to the ITB 39.1 of the bidding document, the bidder is rejected.**
- ❖ **New notification will be issued to the next eligible bidder for confirming the panel of follow reinsurers within 14 days.**
- ❖ **Letter of intent will be given to the eligible bidder who confirm the full panel of reinsures.**

# **Section IV**

## **Bidding Forms**

# **Bidding Forms**

## **Table of Form**

- 1. Bid Submission Form**
- 2. Price Schedule**
- 3. Bid Guarantee**
- 4. Letter of Authorization**
- 5. Details of the members of the board of Directors of Bidder**
- 6. General Information and Experience of International Reinsurance Broker**
- 7. Financial Capabilities of International Reinsurance Broker**
- 8. General Information and Experience of Lead Reinsurer**
- 9. Financial Capabilities of Lead Reinsurer**



**Form 1**

**Bid Submission Form**

**[The Bidder shall fill in this Form in accordance with the instructions indicated in Section I alterations to its format shall be permitted and no substitutions shall be accepted.]**

Date: *[insert date (as day, month and year) of Bid Submission]*

No.: NITF/ADM/PRO/SCAPC/SRCC/2024

To: **National Insurance Trust Fund**

We, the undersigned, declare that:

- (a) We have examined and have no reservations to the Bidding Documents, including Addenda No.: *[insert the number and issuing date of each Addenda];*
- (b) We offer to supply in conformity with the Bidding Documents for the following Reinsurance Services .....  
.....  
*[\* insert a brief description of the reinsurance Services];*
- (c) The total net price of our Bid, after any discounts offered is:  
.....  
..... *[insert the total bid price in words and figures];*
- (d) Our bid shall be valid for the period of time specified in ITB Sub-Clause 19.1, from the date fixed for the bid submission deadline in accordance with ITB Sub-Clause 23.1, and it shall remain binding upon us and may be accepted at any time before the expiration of that period;
- (e) We have no conflict of interest in accordance with ITB Sub-Clause 4.2;
- (f) Our firm, its affiliates or subsidiaries—including any subcontractors or suppliers for any part of the contract, or any individual Director or Directors have not been declared blacklisted by the National Procurement Agency;
- (g) We understand that this bid, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us, until the reinsurance contract is signed. The formal contract and the written acceptance of your bid (BOR) will constitute the permanent contract between the bidder / reinsurance panel and NITF.
- (h) We understand that you are not bound to accept the lowest evaluated bid or any other bid that you may receive.

Signed: ..... *[insert signature of person whose name and capacity are shown]*

In the capacity of .....*[insert legal capacity of person signing the Bid Submission Form]*

Name: .....*[insert complete name of person signing the Bid Submission Form]*

Duly authorized to sign the bid for and on behalf of:.....  
*[insert complete name of Bidder]*

Dated on \_\_\_\_\_ day of \_\_\_\_\_  
\_\_\_\_\_ *[insert date of signing]*

## Form 2

**PRICE SCHEDULE FOR THE PERIOD FROM 01.11.2024 to 31.10.2025**

Layer(Million)	Terms of Reinstatement	Annual Premium (LKR) – Both in Words And Figures
LKR 1,000 In Excess of LKR 1,000	One Reinstatement	
LKR 3,000 In Excess of LKR 2,000	One Reinstatement	
LKR 5,000 In Excess of LKR 5,000	One Reinstatement	

- **The above price schedule should be strictly adhered giving price for each Layers.**
- **Premium amount is payable in Four equal quarterly instalments due on following dates**  
1<sup>st</sup> November 2024  
1<sup>st</sup> February 2025  
1<sup>st</sup> May 2025  
1<sup>st</sup> August 2025
- **Alternative price schedules and/or altered price schedules in submission of the price shall be treated as non-responsive and shall be rejected.**

Signature : .....

Name of the Authorized Officer : .....

Official frank : .....

# SPECIMEN COPY OF THE EXCESS OF REINSURANCE AGREEMENT

## REINSURANCE SLIP

### RISK DETAILS

<b>REINSURED</b>	National Insurance Trust Fund (NITF) Sri Lanka
<b>ORIGINAL INSUREDS</b>	Insureds who have obtained Strikes, Riots, Civil Commotion and Terrorism covers from the local General Insurers.
<b>REINSURER</b>	The subscribing Insurance and/or Reinsurance Companies and/or Underwriting Members of Lloyd' s (hereinafter referred to as the Reinsurers) for a participation as stated in the individual signing pages.
<b>PERIOD</b>	This Contract shall apply to losses occurring during the 12-month period  Effective from: 01 <sup>st</sup> November 2024 Expiring On: 31 <sup>st</sup> October 2025

Local Standard Time at the place where the loss occurs. Reinsurers agree to provide cover at the terms incorporated herein by the Reinsurer.

The rights and obligations of both parties to this Contract shall remain in full force until the effective date of expiry or termination, after which the liability of the Reinsurers shall cease absolutely, except in respect of losses occurring during the period of this Contract, the claims for which remain unsettled at that date.

**TYPE** Excess of Loss Reinsurance Contract

**CLASS** This Contract shall indemnify the Reinsured in respect of all losses or Damages arising out of acts of Strikes, Riots, Civil Commotion and Terrorism as defined by the erstwhile Tariff Advisory Committee, in respect of covers written in the Original Insurer's 'Property, Engineering, Miscellaneous and Marine Departments comprising of, but not limited to:

Tea, Rubber and Coconut Factories, Storage cover for Tea Brokers/Buyers and Producers (Stocks only), Private Dwellings & Condominium buildings purely for residential purposes, Places of Religious worship, Condominium buildings including use for commercial purposes, All other occupations including risks underwritten under Industrial All Risks, Leasing Insurance, Contactors All Risk (CAR)/Erection All Risk (EAR) including contractor's plant and machinery, Electronic equipment/computers combined (including transit whilst temporarily elsewhere), Contractor's Plant and Machinery (CPM) (both annual policies and project specific), Plant All Risks and Machinery All Risks (Without CAR and CPM) (stationary factory machinery- Immovable only), Agricultural Machinery, All private vehicles including

**CLASS  
(Continue)**

Operational lease use or private purposes, All hiring vehicles hiring/hired/lease rental/ rent a vehicle, Goods cover, Personal Accident (PA) to driver, cleaner/ conductor/ attendant/ labourer in commercial vehicles, PA to passengers to cars, hiring cars and hiring buses ,hiring dual purpose vehicles and miscellaneous passengers carrying vehicles, P.A.B.to Insured, named person to all vehicles and rider/pillion rider to motor cycles, P.A.B. to drivers to private cars, PA to passengers on busses, WCI cover to driver/ cleaner/ conductor/attendant/ labourer, PA for named persons & Wage Role basis, including for Armed forces, Police, demining operations, any para military, home guards etc., Money in Transit/ Premises /safe including Commercial Banks, Bankers Indemnity Cover for all banks and Financial Institutions-money and gold pawned articles in banks, Goods in transit - road haulier, All Risks, Workmen's Compensation (whilst on duty only),Package policies (building and contents only), Neon signs/LED/LCD, Plate glass, Plantation open policies-transit/incidental storage ,Open cover for transit/incidental storage(Sri Lanka only)Tea/Rubber/Coconut or other local produce for brokers/producers/buyers/exporters (to include packing materials directly related to trade),Goods in Transit policies, Open policies including Transit/incidental storage, Fishing boats/ Pleasure crafts/ Jet skies/ Yachts and other small Boats.

**TERRITORIAL  
SCOPE**

This Contract shall apply to losses occurring in Sri Lanka for all other classes other than Marine Hull, Marine Cargo and Personal Accident.

Worldwide for Personal Accident, Marine Cargo and Marine Hull business written in Sri Lanka.

**LIMITS**

The Reinsurers here by agree to indemnify the Reinsured up to but not exceeding the Limit of Indemnity of:

Layer I

LKR1,000,000,000 Ultimate Net Loss, Each and Every Loss, each and every loss occurrence and in the aggregate of any one event

In excess of the Underlying Loss of:

LKR1,000,000,000 Ultimate Net Loss, Each and Every Loss, each and every loss occurrence and in the aggregate of any one event

Layer II

LKR3,000,000,000 Ultimate Net Loss, Each and Every Loss, each and every loss occurrence and in the aggregate of any one event

In excess of the Underlying Loss of:

LKR2,000,000,000 Ultimate Net Loss , Each and Every Loss, each and every loss occurrence and in the aggregate of any one event

Layer III

LKR5,000,000,000 Ultimate Net Loss, Each and Every Loss, each and every loss occurrence and in the aggregate of any one event

In excess of the Underlying Loss of:

LKR 5,000,000,000 Ultimate Net Loss, Each and Every Loss, each and every loss occurrence and in the aggregate of anyone eve.

**LIMITS**  
**(Continue)**

Reinsuring Clause (as follows):

Reinsurers shall only be liable if and when the ultimate net loss paid or payable by the Reinsured in respect of the Limit of Indemnity of each Layer, as defined herein exceeds the amount as specified under the Underlying Loss of each layer, for each and every loss occurrence and the Reinsured shall be the sole judge on which basis recoveries are to be made hereunder.

The Reinsurers shall thereupon be liable for the amount in excess thereof but their liability under this Contract is limited to the amount as specified under Limit of Indemnity above, for each and every loss occurrence.

The term "Each and Every Loss occurrence" shall be understood to mean losses arising out of any one risk or location, and/ or losses arising out of any one event.

The Reinsured shall be the sole judge as to what constitutes "anyone Risk/Location" and "anyone event".

**REINSTATEMENT**  
**PROVISIONS**

In the event of loss or losses occurring under this Contract, it is hereby mutually agreed to reinstate this Contract to its full amount from the time of such loss or losses until the expiry of this Contract, however, limited to the number of reinstatements and at an additional premium, calculated as follows

Layer I

One full reinstatement at 100% Additional premium as to time but prorata as to amount reinstated.

Layer II

One full reinstatement at 100% Additional premium as to time but prorata as to amount reinstated.

Layer III

One full reinstatement at 100% Additional premium as to time but prorata as to amount reinstated.

Such additional premium shall be paid by the Reinsured when any loss or losses arising here under are settled and be the equivalent of the prorata amounts payable herein.

If the loss settlement is made prior to the final adjustment of premium the reinstatement premium shall be calculated provisionally on the relevant deposit premium.

Losses here under are applied chronologically by date of loss. Notwithstanding the foregoing, the Reinsured may make collections in respect of losses which fall due for recovery on a settled basis, which may ultimately not be recoverable here on when all losses are considered in chronological order.

**PREMIUM**

A premium of:

<b>Layer</b>	<b>Flat Premium</b>
I:Layer	LKR
II:Layer	LKR
III:Layer	LKR
<b>Total:</b>	<b>LKR</b>

**Definition of Premium Income**

The term "Premium Income" shall mean the Gross Net Earned Premium Income of the Reinsured's gross premiums and additional premiums accounted for during the period of this Contract on business protected here under, less commissions, brokerages, profit commissions, return premiums, premium in respect of business excluded from the protection of this Contract and less premiums given off by way of Reinsurance, recoveries from which inure to the benefit of the Reinsurers' hereon.

**PREMIUM  
PAYMENT TERMS**

Premium amount is payable in Four equal quarterly instalments due on following dates

1st November 2024

1st February 2025

1st May 2025

1st August 2025

**TAXES PAYABLE  
BY REINSURED  
AND  
ADMINISTERED  
BY REINSURERS**

None

**CONDITIONS**

To follow all terms, clauses, conditions and warranties as are now or may be hereafter covered by or contained in original insurances subject to Ultimate Net Loss Clause.

Clauses applicable:

**A) Definition of an Event**

Losses arising during a period of 168 consecutive hours. The Reinsured shall be the sole judge as to what constitutes any event.

The Reinsured may choose the date and time when any such period of consecutive hours commences and if any Event is of greater duration than the above period, the Reinsured may divide that event into two or more "Loss Occurrences", provided no two periods overlap and provided no period commences earlier than the date and time of the happening of the first recorded individual loss to the Reinsured in that event.

**CONDITIONS**  
(Continue)

**B) Definition of Terrorism and Strikes, Riots, Civil Commotion:**

An act of terrorism means an act or series of acts including but not limited to the use of force or violence and the threat thereof, of any person or group(s) of persons, whether acting alone or on behalf of or in connection with any organization(s) or Government(s) committed for political, religious or ideological purposes including the intention to influence any government and/or to put the public in fear for such purposes.

Strikes, Riots and Civil Commotion damage shall include but not be limited to loss directly caused by:

- a) Any act committed in the course of a disturbance of the public peace by any person taking part together with others in such disturbance; or
- b) Any willful act of any striker or locked-out worker done in furtherance of a strike or in resistance to a lock-out whether or not such act is committed in the course of a disturbance of the public peace; or
- c) Any act of any lawfully constituted Authority for the purpose of suppressing or minimalizing the consequences of any existing disturbance of the public peace, or for the purpose of preventing any such act is referred to in b) above or minimalizing the consequences thereof.

**C) Extra Contractual Obligations**

This Contract shall exclude all cover in respect of Extra Contractual Obligations now or ever arising, such Extra Contractual Obligations being defined as any award made by a court of competent jurisdiction against an Insurer or Reinsurer, which award is not within the cover age granted by any Insurance and/or Reinsurance Contract made between the parties in dispute.

Notwithstanding the foregoing this Contract shall extend to cover any loss arising from a "Claims Related Extra Contractual Obligation"

- a) Awarded against the Reinsured or
- b) Incurred by the Reinsured where they have paid their share of a "Claims Related Extra Contractual Obligation" awarded against one or more of their Co-Insurers

It is warranted that any recovery under this Contract in respect of "Claims Related Extra Contractual Obligation" shall only be for that part of any award which corresponds to the Reinsured's share of the Insurance and/or Reinsurance Policy and/or Contract giving rise to the award and all proportional protection effected by the

Reinsured shall provide or shall be deemed to provide pro-rata coverage for such obligations.

This Contract shall also extend to cover all loss from Extra Contractual Obligations howsoever arising where the loss is incurred by the Reinsured as a result of the; participation in any Insurance or Reinsurance which provides cover for such loss, it being understood and agreed that such loss results from a contractual liability incurred by the Reinsured.

A "Claims Related Extra Contractual Obligation" shall be defined as the amount awarded against an Insurer or Reinsurer found liable by a court of competent jurisdiction to pay damages to an Insured or Reinsured in respire of the conduct of a claim made under an Insurance and/or Reinsurance Policy and/or Contract, where such liability has arisen because of:

- a) The failure of the Insurer or reinsurer to agree to pay a claim within the policy limits or to provide a defence against such claims as required by law or
- b) Bad faith or negligence in rejecting an offer of settlement or
- c) Negligence or breach of duty in the preparation of the defence of the conduct of a trial or the preparation or prosecution of any appeal and/or subrogation and/or sub sequent action resulting there from.

There shall be no liability under this Contract in respect of

- a) Any assumption of liability by way of participation in any mutual scheme designed specifically to cover extra Contractual Obligations; or
- b) Any Extra Contractual Obligations arising from the fraud of a director, officer or employee of the Reinsured acting individually or collectively or in collusion with an individual or corporation or with any other organization or party involved in the presentation defence or settlement of any claim

Any loss arising under this Contract in respect of "Claims related Extra Contractual Obligations" shall be deemed to be a loss arising from the same event as that giving rise to the claim to which the Extra Contractual Obligation is related, but recovery hereunder is subject to the Insurance and/or reinsurance Policy and/or Contract which gives rise to the Extra Contractual Obligation falling within the scope of this Agreement.

#### **D) 75% Loss Reporting**

The Reinsured shall report as soon as possible claims for losses estimated to amount to 75% or more of the retention of this Contract. The reinsured shall keep the Reinsurers informed of all significant developments relating to such Claims.



**CONDITIONS**  
**(Continue)**

The Reinsured shall furnish the reinsurers with such documents and papers as they may require in connection with any loss in which the reinsurers may be interested hereunder.

**E) Extended Expiration**

If this Contract should expire or be terminated while a Loss Occurrence covered by this Contract is in progress, it is understood and agreed that subject to the other terms and conditions of this Contract, the Reinsurers here on are responsible as if the entire loss or damage had occurred prior to the expiration or termination of this Contract, provided that no part of that Loss Occurrence is claimed against any renewal or replacement of this Contract

**F) Amendments and Alterations Clause**

Any amendments and/or alterations to this Contract that are agreed either by correspondences and/or Broker's slip endorsements shall be automatically binding hereon and unless otherwise agreed by the parties hereto shall be formally documented by an exchange of correspondence signed by the parties or the issue of a contract addendum which shall be considered to form an integral part hereof.

**G) Insolvency**

Where an Insolvency Event occurs in relation to the Reinsured the following terms shall apply (and in the event of any consistency between these terms and any other terms of this Agreement, these terms shall prevail):

- a) Not with standing any requirement in this agreement that the Reinsured shall actually make payment in discharge of its liability to its policyholder/cover holder before becoming entitled to payment from the Reinsurer:
  - i) the Reinsurer shall be liable to pay the Reinsured even though the Reinsured is unable to actually pay, or discharge its liability to, its policy holder/cover holder; but
  - ii) nothing in this clause shall operate to accelerate the date for payment by the Reinsurer of any sum which may be payable to the Reinsured, which sum shall only become payable as and when the Reinsured would have discharged, by actual payment, its liability for its current net loss but for it being the subject of any Insolvency Event.
- b) The existence, quantum, valuation and date for payment of any Sum which the Reinsurer is liable to pay the Reinsured under this Agreement shall be those and only those for which the Reinsurer would be liable to the Reinsured if the liability of the Reinsured to its policy holders/cover holders had been determined without reference

**CONDITIONS**  
(Continue)

to any term in any composition or scheme of arrangement or any similar such arrangement, entered into between the Reinsured and all or any part of its policy holders /cover holders, unless and until the Reinsurer serves written notice to the contrary on the Reinsured in relation to any composition or scheme of arrangement.

- c) The reinsurer shall be entitled (but not obliged) to set-off, against any sum which it may be liable to pay the Reinsured, any sum for which the reinsured is liable to pay the Reinsurer.

Any Insolvency Event shall occur if:

- i)
  - (a) (in relation to A, B and C above) a winding up petition is presented in respect of the Reinsured or an provisional liquidator is appointed over it or if the Reinsured goes into administration, administrative receivership or receivership or if the Reinsured has a scheme of arrangement or voluntary arrangement proposed in relation to all or any part of its affairs; or
  - (b) (in relation to A above) if the Reinsured goes in to compulsory or voluntary liquidation;

Or, in each case, if the Reinsured becomes subject to any other similar in solvency process (whether under the laws of the country specified under "CHOICE OF LAW AND JURISDICTION" in the Risk Details) and

- ii) The Reinsured is unable to pay its debts as and when they fall due within the meaning of the appropriate section of the Insolvency Act or equivalent legislation (or any statutory amendment or re-enactment of that section) in accordance with the laws of the country specified under" CHOICE OF LAW AND JURISDICTION" in the Risk Details

**H)Ultimate Net Loss**

The term "Ultimate Net Loss" shall mean the sum actually paid by the Reinsured in settlement of losses or liability (including the amount of any appropriate Extra Contractual Obligations if applicable after making deductions for all recoveries, all salvages and all claims upon otherreinsurances, whether collected or not, and shall include all costs and adjustment expenses arising from the settlement of claims other than the salaries of employees and the office expenses of the Reinsured.

All salvages, recoveries or payments recovered or received subsequent to a loss settlement undue this Contract shall be applied as if recovered or received prior to the aforesaid settlement and all necessary adjustments shall be made by the parties here to. Nothing in this clause shall be construed to mean that a recovery cannot be made hereunder until the Reinsurer's Ultimate Net Loss has been ascertained.

**CONDITIONS**  
**(Continue)**

Recoveries under any underlying Excess of Loss Reinsurance Contracts (as far as applicable) are for the sole benefit of the Reinsured and shall not be taken in to account in computing the Ultimate Net Loss or Losses in excess of which this Contract attaches, nor in any way prejudice the Reinsured 's right of recovery hereunder.

Notwithstanding the foregoing, Reinsurances effected by any Proportional Treaty Reinsurers protected hereunder, if described in this Contract as being reinsured hereunder shall not be taken into account in computing the Ultimate Net Loss or Losses in excess of which this Agreement attaches, nor in anyway affect the amount recoverable hereunder.

**I) Net Retained Lines**

This Contract shall only protect that portion of any business covered hereunder which the Reinsured, acting in accordance with its established practices, retains net for its own account.

Reinsurers' liability hereunder shall not be increasing due to an error or omission which results in an increase in the Reinsured's normal net retention nor by the Reinsured's failure to reinsure in accordance with its normal practice, nor by the inability of the Reinsured to collect from any other reinsurers any amounts which may have become due from them whether such inability arises from the insolvency of such other reinsurers or otherwise.

**J) Rates of Exchange**

For the purposes of this Contract, currencies other than Sri Lankan Rupees(LKR) shall be converted in to such currency at the rates of exchange used in the Reinsured's books or where there is specific remittance for a loss settlement, at the rates of exchange used in making such remittance

**K) Notification of Losses**

The Reinsured undertakes to advise the Reinsurers as soon as possible of any circumstances likely to give rise to a claim hereunder, together with an estimate of the Reinsurers' liability and thereafter keep the Reinsurer s fully informed of any developments regarding the claim

**L) Loss Settlements**

All loss settlements made by the Reinsured, provided same are within the terms and conditions of the original policies in respect of the business covered hereunder and within the terms and conditions of this Contract, shall be binding upon the Reinsurers and amounts falling to the share of Reinsurers shall be payable by them upon reasonable evidence of the amount paid being given by the Reinsured.

**CONDITIONS**  
(Continue)

**M) Inspection of Records**

The Lead Reinsurer, may at any time during normal office hours of the Reinsured and at a place to be mutually agreed between the parties, inspect and take copies of such of the Reinsured's records and documents which relate to business covered under the is Contract It is agreed that the lead Reinsurers' right of inspection shall continue as long as either party has a claim against the other arising out of this Contract or whilst any liability remain hereunder

**N) Errors and Omissions**

Any inadvertent error or omission on the part of either the Reinsured or reinsurers shall not relieve either party from any liability which would have attached to this Contract and such error or omission shall be rectified immediately upon discovery. Nevertheless, nothing in this Clause shall beheld to override any of the terms and conditions of this Contract and no liability shall be imposed on either party greater than would have attached hereunder if the error or omission had not occurred.

**O) Termination**

Either party shall have the right to terminate this Contract immediately by giving the other party written notice:

- a) Contract be prohibited or rendered impossible de jure or de facto in particular and without prejudice to the generality of the preceding words in consequence of any law or regulation which is or shall bein force in any country or territory or if any law or regulation shall prevent directly or indirectly the remittance of any or all or any part of the balance of payments due to or from either party;
- b) If the other party has become insolvent or unable to pay its debts or has lost the whole or any part of its paid up capital
- c) If there is any material change in the ownership or control of the other party
- d) If the country or territory in which the other party resides or has its head office or is incorporated shall be involved in armed hostilities with any other country whether war be declared or not or is partly or wholly occupied by another power;
- e) If the other party shall have failed to comply with any of the terms and conditions of this Contract.

**CONDITIONS**  
**(Continue)**

All notices of termination served in accordance with any of the provisions of this Clause shall be by Telex, Facsimile or any other means of instantaneous communication that leaves a permanent record of that communication and shall be deemed to be served upon dispatch, or where communications between the parties are interrupted, upon attempted dispatch.

All notices of termination served in accordance with any of the provisions of this Clause shall be addresses to the party concerned at itshead office or at any other address previously designated by that party. In the event of this Contract being terminated at any date other than the expiry date stated under Period than the premium due to the Reinsurers shall be calculated pro rata temporis of the premium calculated inaccordance with the Premium hereon.

**P) Communications**

Both the Reinsured and the Reinsurers agree that all notices, correspondence and payments to either party in connection with this Contract shall be forwarded through..... **(name of the bidder)** for this contract.

**Q) Wording**

Original Policy Wording LPO  
437, as attached

This Contract shall exclude:

Loss or Damage caused by or resulting from an act or incident which occurs or is committed whether directly or indirectly by reason of or in connection with war, invasion, act of foreign enemy, hostilities or warlike operations (whether war be declared or not), civil war, or seizure of power arising from a military conspiracy.

Nuclear, Chemical and Biological Exclusion

Clause - LSW1173Institute Cyber Attack

Exclusion Clause CL380

Nuclear Energy Risks Exclusion Clause(Reinsurance)1994NMA1975a

**SANCTION LIMITATION AND EXCLUSION CLAUSE**

No(re)insurer shall be deemed to provide cover and no (re)insurer shall be liable to pay any claim or provide any benefit hereunder to the extent that the provision of such cover, payment of such claim or provision of such benefit would expose that (re)insurer to any sanction, prohibition or restriction underUnited Nations resolutions or the trade or economic sanctions, laws or regulations of the European Union, United Kingdom or United States of America.

15/09/10

LMA3100

**SPECIAL  
ACCEPTANCE**

All special acceptances are to be agreed by the Slip Leader only and such agreement shall be binding on all other Reinsurers here on. Any special Acceptances previously agreed hereunder shall remain covered and automatically renewed hereunder. All Reinsurers shall be advised of the special acceptance which are covered hereunder at the renewal of this Contract.

**NOTICES**

**Terminology Clarification Notice**

For the purposes of this Contract, where established market referenced clauses are included herein, terminology is maintained as utilized in such issued clauses. However, where necessary, the interpretation of the parties or form of documentation stated in the text of the referenced clause shall be considered within the context of this Contract.

**ARBITRATION**

Subject to the prior application of the Arbitration clause, all disputes and differences arising under or in connection with this Contract shall be finally settled in accordance with the provisions of the Arbitration Act No 11 of 1995 and amendments there to.

The Arbitration Tribunal shall consist of three arbitrators, one to be appointed by the Claimant, one to be appointed by the Respondent and the third to be appointed by the two appointed arbitrators.

The third member of the Tribunal shall be appointed as soon as practicable as (and no later than 28 days) after the appointment of the two party-appointed arbitrators. The Tribunal shall be constituted upon the appointment of the third arbitrator.

The Arbitrators shall be persons (including those who have retired) with not less than ten years' experience of insurance or reinsurance within the industry or as lawyers or other professional advisers serving the industry.

Where a party fails to appoint an arbitrator within 14 days of being called upon to do so or where the two party-appointed arbitrators fail to appoint a third within 28 days of their appointment, then upon application the Sri Lankan Regulator will appoint an arbitrator to fill the vacancy. At any time prior to the appointment by the Sri Lankan Regulator the party or arbitrators in default may make such appointment.

The Tribunal may in its sole discretion make such orders and directions as it considers to be necessary for the final determination of the matters in dispute. The Tribunal shall have the widest discretion permitted under the law governing the arbitral procedure when making such orders or directions.

The place of arbitration shall be as specified under "CHOICE OF LAW AND JURISDICTION" in the Risk Details.

The proper law of this Agreement shall be as specified under "CHOICE OF LAW AND JURISDICTION" in the Risk Details.

**CHOICE OF LAW  
& JURISDICTION**

This Contract shall be governed by and construed in accordance with Sri Lankan law in all respects.

Any dispute of matter which requires reference to a court arising out of or relating to an arbitration, or falling outside the scope of the Arbitration clause, shall be submitted to the exclusive jurisdiction of the courts of Sri Lanka.

**REINSURER  
CONTRACT  
DOCUMENTATION**

This document details the Contract terms entered in to by the Reinsurers and constitutes the Contract Document.

This Contract Document has been produced by .....  
(**Name of the bidder**) to provide a copy thereof to the Reinsured as the evidence of cover.

Reinsurers agree that any pages forming part of this document that contain handwritten amendments made by reinsurers, maybe re typed and agreed by the Slip Leader only for the purposes of issuing this Contract Document as the evidence of cover. Pages containing handwritten amendments will be retained on file by .....(**name of the bidder**).

No further Contract Document will be issued other than endorsements to note additions, deletions and amendments.

## **APPENDIX-Information**

### **Information**

- a) As per Information Presentation dated ..... seen and noted by Reinsurers as listed below:
- i) Limits and Rates for SRCC & Terrorism schedule
  - 2) SRCC & Terrorism Claims Processing Guideline
  - 3) SRCC Endorsement wording
  - 4) Terrorism Endorsement wording
  - 5) Details of claim payments
  - 6) SRCC & terrorism Pool Gross written premium
  - 7) List of Historical Top Incidents
- b) Estimated Gross Net Premium Income 01<sup>st</sup> November 2024 to 31<sup>st</sup> October 2025  
**LKR 12,289 million**

### **Annexure A**

#### **List of Insurers**

- 1. Allianz Insurance Lanka Ltd
- 2. Amana Takaful PLC
- 3. Ceylinco General Insurance Limited
- 4. Co-operative Insurance Co.Ltd
- 5. Continental Insurance Lanka Ltd
- 6. FairFirst Insurance Ltd
- 7. HNB General Insurance Ltd
- 8. LOLC General Insurance PLC
- 9. MBSL Insurance Co.Ltd
- 10. National Insurance Trust Fund
- 11. Orient Insurance Limited
- 12. People's Insurance PLC
- 13. Sanasa General Insurance Co.Ltd
- 14. Sri Lanka Insurance Corporation General Ltd



## SECURITY DETAILS

### REINSURER'S LIABILITY CLAUSE

#### **LMA3333**

#### **(Re)insurer's liability several not joint**

The liability of a (re)insurer under this contract is several and not joint with other (re)insurers party to this contract. A (re)insurer is liable only for the proportion of liability it has underwritten. A (re)insurer is not jointly liable for the proportion of liability underwritten by any other (re)insurer. Nor is a (re)insurer otherwise responsible for any liability of any other (re)insurer that may underwrite this contract.

The proportion of liability under this contract underwritten by a (re)insurer (or, in the case of a Lloyd's syndicate, the total of the proportions underwritten by all the members of the syndicate taken together) is shown next to its stamp. This is subject is always to the provision concerning "signing" below.

In the case of a Lloyd's syndicate, each member of the syndicate (rather than the syndicate itself) is a (re)insurer. Each member has underwritten a proportion of the total shown for the syndicate (that total itself being the total of the proportions underwritten by all the members of the syndicate taken together). The liability of each member of the syndicate is several and not joint with other members. A member is liable only for that member's proportion. A member is not jointly liable for any other member's proportion. Nor is any member otherwise responsible for any liability of any other (re)insurer that may underwrite this contract. The business address of each member is Lloyd's, One Lime Street, London EC3M 7HA. The identity of each member of a Lloyd's syndicate and their respective proportion may be obtained by writing to Market Services, Lloyd's, at the above address.

#### **Proportion of liability**

Unless there is "signing" (see below), the proportion of liability under this contract underwritten by each (re)insurer (or, in the case of a Lloyd's syndicate, the total of the proportions underwritten by all the members of the syndicate taken together) is shown next to its stamp and is referred to as its "written line".

Where this contract permits, written lines, or certain written lines, may be adjusted ("signed"). In that case a schedule is to be appended to this contract to show the definitive proportion of liability under this contract underwritten by each (re)insurer (or, in the case of a Lloyd's syndicate, the total of the proportions underwritten by all the members of the syndicate taken together). A definitive proportion (or, in the case of a Lloyd's syndicate, the total of the proportions underwritten by all the members of a

**REINSURER'S  
LIABILITY CLAUSE  
(Continue)**

Lloyd's syndicate taken together) is referred to as a "signed line". The signed lines shown in the schedule will prevail over the written lines unless a proven error in calculation as occurred.

Although reference is made at various points in this clause to "this contract" in the singular, where the circumstances so require this should be read as a reference to contracts in the plural.

**ORDER  
HEREON**

100% of 100%

**BASIS  
OF WRITTEN LINES**

Percentage of Whole.

**SIGNING  
PROVISIONS**

In the event that the written lines hereon exceed 100% of the order, any lines written 'to stand' will be allocated in full and all other lines will be signed down in equal proportions so that the aggregate signed lines are equal to 100% of the order without further agreement of the (re)insurers.

However:

- a) In the event that the placement of the order is not completed by the commencement date of the period of insurance then all lines written by that date will be signed in full;
- b) The signed lines resulting from the application of the above provisions can be varied, before or after the commencement date of the period of insurance, by the documented agreement of the (re)insured and all (re)insurers whose lines are to be varied. The variation to the contracts will take effect only when all such (re)insurers have agreed, with the resulting variation in signed lines commencing from the date set out in that agreement

SUBSCRIPTION AGREEMENT SECTION

**SLIP LEADER** .....

**BASIS OF AGREEMENT TO CONTRACT CHANGES** .....

**OTHER AGREEMENT PARTIES FOR CONTRACT CHANGES** .....

**AGREEMENT PARTIES FOR CONTRACT CHANGES FOR THEIR PROPORTION ONLY** .....

**BASIS OF CLAIMS AGREEMENT** .....

**CLAIMS AGREEMENT PARTIES** .....

**CLAIMS ADMINISTRATION RULES AND EXTENT OF ANY OTHER DELEGATED CLAIMS AUTHORITY** .....

**EXPERT(S) FEES COLLECTION** .....

**SETTLEMENT DUE DATE** .....

**BUREAUX  
ARRANGEMENTS**

.....

**NON-BUREAUX  
ARRANGEMENTS**

.....

**RIOTS AND/OR STRIKES AND/OR CIVIL COMMOTIONS AND/OR MALICIOUS  
DAMAGE INSURANCE (TERRORISM WORDING)**

**1. INSURING CLAUSE**

Subject to the terms, clauses and conditions contained here in the Underwriters agree to indemnify the Assured against direct physical loss of or damage to the interests insured caused by or arising from an act of Terrorism and/or Riots and/or Strikes and/or Civil Commotions including fire damage and loss by looting following Terrorism and/or Riots and/or Strikes and/or Civil Commotions and/or Malicious Damage as described here in.

For the purpose of this Policy:

- (A) Riot and Strike and Civil Commotion damage shall include but not be limited to loss directly caused by:
- (a) Any act committed in the course of a disturbance of the public peace by any person taking part together with others in such disturbance; or
  - (b) Any willful act of any striker or locked-out worker done in furtherance of a strike or in resistance to a lock-out whether or not such act is committed in the course of a disturbance of the public peace; or
  - (c) Any act of any lawfully constituted Authority for the purpose of suppressing or minimizing the consequences of any existing disturbance of the public peace, or for the purpose of preventing any such act as is referred to in (b) above or minimizing the consequences thereof;
- (B) Malicious Damage shall mean all Physical Loss or Damage resulting directly from a malicious act caused by anyone whether or not the aforesaid act is committed during a disturbance of the public peace, and shall include loss caused by sabotage and acts committed by any or all persons who are member(s) of an organization whose aim is or includes the over-throwing of any legal or defacto Government by terrorism or violence.
- (C) Act of Terrorism shall mean an unlawful act, including the use of force or violence, of any person or group(s) of persons, whether acting alone or on behalf of or in connection with any organization(s), committed for political, religious or ideological purpose including the intention to influence any government and/or to put the public in fear for such purposes.

**2. EXCLUSIONS:**

This policy does not cover:

- (A) Loss or damage caused by or arising out of burglary, house-breaking, theft or larceny or caused by any person taking part therein.
- (B) Loss or damage caused by or resulting from confiscation, requisition, detention or legal or illegal occupation of property insured or of any premises, vehicle or thing containing the same.

- (C) Loss or damage caused by or resulting from an act or incident which occurs or is committed whether directly or indirectly by reason or for in connection with war, invasion, act of foreign enemy, hostilities or warlike operations (whether war be declared or not), civil war, or seizure of power arising from a military conspiracy.
- (D) Loss or damage directly or indirectly caused by or contributed to by or arising from ionizing radiations or contamination by radioactivity from any nuclear fuel or from any nuclear waste from the combustion of nuclear fuel, or the radioactive, toxic, explosive or other hazardous properties of any explosive nuclear assembly or nuclear component thereof.
- (E) Loss resulting from total or partial cessation or interruption of work.

### 3. **CONDITIONS:**

- (A) In any claim, and in any action, suit or other proceeding to enforce a claim, for loss under this Policy the burden of proving that the loss does not fall within Exclusion (C) above set out shall be upon the Assured.
- (B) This Policy does not cover any loss which at the time of the happening of such loss is insured by or would, but for the existence of *this* Policy be insured by any other existing policy or policies except in respect of any excess beyond the amount which would have been payable under such other policy or policies had this Insurance not been effected.
- (C) The Assured shall, at the request and expense of the Underwriters, take all steps that may be Necessary to protect the interests of Underwriters.
- (D) If the Assured shall make any claim knowing the same to be false or fraudulent as regards amount or otherwise, this Policy shall become void and all claims hereunder shall be forfeited.
- (E) If the total value of all property covered by this Insurance shall at the time of any loss be greater than the Declared Value set out in the Schedule, the Assured shall be entitled to recover hereunder only such proportion of the Sum Insured set out in the Schedule as the said Declared Value bears to the said total value.

### 4. **CANCELLATION:**

This Policy shall be non-cancellable by the Underwriters or the Insured except in the event of non-payment of premium where the Underwriters may cancel the Policy at their discretion.

In the event of non-payment of premium this Policy may be cancelled by or on behalf of the Underwriters by delivery to the Insured or by mailing to the Insured or the Broker by registered, certified, or other first class mail, at the Insured's address as shown in this Policy, written notice stating when, not less than fifteen (15) days thereafter, the cancellation shall be effective. The mailing of such notice shall be sufficient proof of notice and this Policy shall terminate at the date and hour specified in such notice.

If the period of limitation relating to the giving of notice is prohibited or made void by any law controlling the construction thereof, such period shall be deemed to be amended so as to be equal to the minimum period of limitation permitted by such law.

**REINSURER SIGNING PAGE****Attaching to and forming part of ..... dated .....**

<b>REINSURED</b>	<b>NATIONAL INSURANCE TRUST FUND, SRI LANKA</b>
<b>TYPE</b>	Excess of Loss Reinsurance Contract (SRCC & Terrorism)
<b>LIMITS OF LIABILITY</b>	<p><u>Layer I</u> LKR 1,000,000,000 Ultimate Net Loss, Each and Every Loss, each and every loss occurrence and in the aggregate of anyone event In excess of the Underlying Loss of: LKR 1,000,000,000 Ultimate Net Loss, Each and Every Loss, each and every loss occurrence and in the aggregate of anyone event</p> <p><u>Layer II</u> LKR 3,000,000,000 Ultimate Net Loss, Each and Every Loss, each and every loss occurrence and in the aggregate of anyone event In excess of the Underlying Loss of: LKR 2,000,000,000 Ultimate Net Loss, Each and Every Loss, each and every loss occurrence and in the aggregate of anyone event</p> <p><u>Layer III</u> LKR 5,000,000,000 Ultimate Net Loss, Each and Every Loss, each and every loss occurrence and in the aggregate of anyone event In excess of the Underlying Loss of: LKR 5,000,000,000 Ultimate Net Loss, Each and Every Loss, each and every loss occurrence and in the aggregate of anyone event</p>
<b>PERIOD</b>	<p>This Contract shall apply to losses occurring during the period:</p> <p>Effective from: 1<sup>st</sup> November 2024 Expiring On: 31<sup>st</sup> October 2025 Local Standard Time at the place where the loss occurs.</p> <p>Reinsurers agree to extend for a further period of one calendar month at terms to be agreed if required by the Reinsured.</p>

The Reinsurer here by agrees to the terms and conditions of this Reinsurance as contained in this Contract and also allows the Broker to subsequently allocate a signed line, which is entered below.

Contract. The Reinsurer, being

**Signed in**

**For and on behalf of:**

**REINSURED SIGNING PAGE****Attaching to and forming part of :..... dated .....**

<b>TYPE</b>	<b>Excess of Loss Reinsurance Contract (SRCC&amp; Terrorism)</b>
<b>LIMITS OF LIABILITY</b>	<p><u>Layer I</u> LKR 1,000,000,000 Ultimate Net Loss, Each and Every Loss, each and every loss occurrence and in the aggregate of any one event In excess of the Underlying Loss of: LKR 1,000,000,000 Ultimate Net Loss, Each and Every Loss, each and every loss occurrence and in the aggregate of any one event</p> <p><u>Layer II</u> LKR 3,000,000,000 Ultimate Net Loss, Each and Every Loss, each and every loss occurrence and in the aggregate of any one event In excess of the Underlying Loss of: LKR 2,000,000,000 Ultimate Net Loss, Each and Every Loss, each and every loss occurrence and in the aggregate of anyone event</p> <p><u>Layer III</u> LKR 5,000,000,000 Ultimate Net Loss, Each and Every Loss, each and every loss occurrence and in the aggregate of any one event In excess of the Underlying Loss of: LKR 5,000,000,000 Ultimate Net Loss, Each and Every Loss, each and every loss occurrence and in the aggregate of any one event</p>
<b>PERIOD</b>	<p>This Contract shall apply to losses occurring during the period:</p> <p>Effective from: 1<sup>st</sup> November 2024 Expiring On: 31<sup>st</sup> October 2025 Local Standard Time at the place where the loss occurs.</p> <p>Reinsurers agree to extend for a further period of one calendar month at terms to be agreed if required by the Reinsured.</p>

The Reinsured here by agrees to the terms and conditions of this Reinsurance as contained in the contract. The Reinsured, being  
**NATIONAL INSURANCE TRUST FUND, SRI LANKA**

**Signed in****For and on behalf of:**



**BROKER SIGNING PAGE****Attaching to and forming part of :..... dated .....**

<b>TYPE</b>	Excess of Loss Reinsurance Contract (SRCC& Terrorism)
<b>LIMITS OF LIABILITY</b>	<p><u>Layer I</u> LKR 1,000,000,000 Ultimate Net Loss, Each and Every Loss, each and every loss occurrence and in the aggregate of any one event In excess of the Underlying Loss of: LKR 1,000,000,000 Ultimate Net Loss, Each and Every Loss, each and every loss occurrence and in the aggregate of any one event</p> <p><u>Layer II</u> LKR 3,000,000,000 Ultimate Net Loss, Each and Every Loss, each and every loss occurrence and in the aggregate of any one event In excess of the Underlying Loss of: LKR 2,000,000,000 Ultimate Net Loss, Each and Every Loss, each and every loss occurrence and in the aggregate of anyone event</p> <p><u>Layer III</u> LKR 5,000,000,000 Ultimate Net Loss, Each and Every Loss, each and every loss occurrence and in the aggregate of any one event In excess of the Underlying Loss of: LKR 5,000,000,000 Ultimate Net Loss, Each and Every Loss, each and every loss occurrence and in the aggregate of any one event</p>
<b>PERIOD</b>	<p>This Contract shall apply to losses occurring during the period:</p> <p>Effective from: 1<sup>st</sup> November 2024 Expiring On: 31<sup>st</sup> October 2025 Local Standard Time at the place where the loss occurs.</p> <p>Reinsurers agree to extend for a further period of one calendar month at terms to be agreed if required by the Reinsured.</p>

The Broker here by agrees to the terms and conditions of this Reinsurance as contained in the Contract. The broker, being

**Signed in**

**For and on behalf of:**

## Bid Guarantee

----- *[insert issuing agency's name, and address of issuing branch or office]* -----

**\*Beneficiary:** National Insurance Trust Fund. No.95, Chittampalam A Gardiner Mawatha, Colombo02, Sri Lanka.

**Date:** ----- *[insert (by issuing agency) date]*

**Bid Guarantee No.:** ----- *[insert (by issuing agency) number]*

We have been informed that----- *[insert (by issuing agency) name of the Bidder; if a joint venture, list complete legal names of partners]* (hereinafter called "the Bidder") has submitted to you its bid dated----- *[insert (by issuing agency) date]* (hereinafter called "the Bid") for the supply of *[insert name of Supplier]* under Invitation for Bids No. ----- *[insert IFB number]* ("the IFB").

Furthermore, we understand that, according to your conditions, Bids must be supported by a Bid Guarantee.

At the request of the Bidder, we ----- *[insert name of issuing agency]* hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of----- *[insert amount in figures]* ----- *[insert amount in words]*) upon receipt by us of your first demand in writing accompanied by a written statement stating that the Bidder is in breach of its obligation(s) under the bid conditions, because the Bidder:

- (a) has withdrawn its Bid during the period of bid validity specified; or
- (b) does not accept the correction of errors in accordance with the Instructions to Bidders (hereinafter "the ITB"); or
- (c) having been notified of the acceptance of its Bid by NITF during the period of bid validity, (i) fails or refuses to execute the Contract Form.

This Guarantee shall expire: (a) if the Bidder is the successful bidder, upon our receipt of copies of the Contract signed by the Bidder or (b) if the Bidder is not the successful bidder, upon the earlier of (i) our receipt of a copy of your notification to the Bidder that the Bidder was unsuccessful.

Consequently, any demand for payment under this Guarantee must be received by us at the office on or before that date. \_\_\_\_\_

*[signature(s) of authorized representative(s)]*

**Form 4****Letter of Authorization**

The bidding Broker should submit the letter of authorization using the following format and endorsed by the lead reinsurer in agreement to communicate direct with the lead reinsurer as and when required.

**Format of the Letter of Authorization**

Date:

The Chairman  
 Standard Cabinet Appointed Procurement Committee (SRCC & T)  
 National Insurance Trust Fund  
 No. 95,  
 Chittampalam A Gardiner Mawatha,  
 Colombo 02.  
 Sri Lanka.

We,(name of bidder) .....hereby declare and agree that the reinsured namely – NITF will have the full authority to access the lead reinsurer and reinsurers in the panel of this programme without the consent of us (incumbent broker) and or their representative. We herewith authorized to do so. Further we herewith accept that the reinsurance contract will prevail in between the reinsured (NITF) and the Lead reinsurer and the panel of reinsurers.

.....  
 Signature of authorized signatory of bidder

Lead Reinsurer:

Stamp:

Authorized Signatory:

Date:

**Form 5****Details of the members of the Board of Directors of Bidder**

Declaration of the names and contact numbers of the Reinsurance Brokers.

<b>Name</b>	<b>Date of appointment</b>	<b>Correspondence Address</b>	<b>NIC/ Passport No: or any Personal Identification No: of country of domicile</b>	<b>Nationality</b>

Signature : .....

Name of the Authorized Officer : .....

Official frank : .....

**Form 6****General Information and Experience of International Reinsurance Broker**

1. Name of Company:

2. Address:

3. Telephone:

4. Facsimile/e-mail:

5. Place and year of Incorporation/Registration:

6. Name of the contact person:

Contact No:

E-Mail:

7. Main lines of Business:

1.	Since:	
2.	Since:	
3.	Since:	
4.	Since:	
5.	Since:	

8. Previous Experience in Providing Reinsurance Services/Retrocession Programmes.

Country	Name of Client	Address of Client	Contact Person, Phone, Fax, email	Type of Reinsurance Cover	Value of Reinsurance Cover	Year

Authorized Officer : .....

Signature : .....

Official frank : .....

**Form 7****Financial Capabilities of International Reinsurance Broker**

Name of Company:

**Summarized Actual Assets and Liabilities based on the audited Financial Statements for the previous three (3) years (copies attached)**

<b>Financial Information</b>	<b>2021 Currency</b>	<b>2022 Currency</b>	<b>2023 Currency</b>
1. Total Assets			
2. Current Assets			
3. Total Liabilities			
4. Current Liabilities			
5. Shareholders Fund			
6. EBITDA*			
7. Annual Turnover			
8. Net Profit			

\*Earnings before interest, tax, depreciation and amortization.

Name of authorized officer : .....

Signature : .....

Official frank : .....



**Form 9****Financial Capabilities of Lead Reinsurer**

Name of Company:

**Summarized Actual Assets and Liabilities based on the audited  
Financial Statements for the previous three (3) years (copies  
attached)**

<b>Financial Information</b>	<b>2021 Currency</b>	<b>2022 Currency</b>	<b>2023 Currency</b>
1. Total Assets			
2. Current Assets			
3. Total Liabilities			
4. Current Liabilities			
5. Shareholders Fund			
6. EBITDA*			
7. Annual Turnover			
8. Net Profit			

\*Earnings before interest, tax, depreciation and amortization.

Name of authorized officer :.....

Signature :.....

Official frank :.....



# **Section V**

## **Schedule of Requirements**

## Section V. Schedule of Requirements

### National Insurance Trust Fund

#### **PROCUREMENT OF REINSURANCE COVER FOR STRIKE, RIOT, CIVIL COMMOTION AND TERRORISM FUND FOR THE PERIOD FROM 01.11.2024 to 31.10.2025**

#### **Information and Special Conditions**

##### **1. Introduction**

It is mandatory for all Insurance companies transacting General Insurance business in Sri Lanka to cede liability up to the limits prescribed by the NITF for Strike, Riot, Civil Commotion and Terrorism covers to NITF. NITF has decided to obtain a reinsurance cover to protect its possible liabilities arising from the above.

##### **2. Scope of cover**

Whole Account Excess of Loss reinsurance programme to protect the NITF liabilities arising from Strike, Riot, Civil Commotion and Terrorism covers of the General Insurance Businesses of each Insurance company transacting in all General Insurance classes of business.

##### **3. Period**

01/11/2024 - 31.10.2025

##### **4. Territorial Scope**

Sri Lanka only for all classes other than Marine Hull, Marine Cargo and Personal Accident.

Worldwide for Personal Accident, Marine Cargo. Worldwide for Marine Hull business written in Sri Lanka. Subject to base on Limits and rate schedule as attached.

##### **5. Layering**

LKR 1,000 Mn In Excess of s LKR 1,000 Mn  
LKR 3,000 Mn In Excess of LKR 2,000 Mn  
LKR 5,000 Mn In Excess of LKR 5,000 Mn

LKR Amount of each and every risk, each and every loss occurrence, each & every loss and / or series of losses arising out of one event.
--

##### **6. Reinstatements**

Bids must comprise with one reinstatement for each layer as per item no.2.3

##### **7. Premium**

Flat Premium is payable in four equal installments in quarterly basis

##### **8. Reinsurer's Security/ Rating**

- a. Lead Reinsurer's rating must be S &P "A-", AM Best "A-", Moody's "A3-", Fitch "A-" or above. The minimum signed share should be 10/100 and maximum signed share should be 35/100 of the said Reinsurance Programme.
- b. The follow reinsurers' rating must be S & P "BBB", AM Best "bbb", Moody's "Baa3", Fitch "BBB" or above. Preference will be given for "A" rated followers.
- c. If a Reinsurer is submitting a direct bid, it must cover 100% reinsurance cover of the said programme.

## 9. Multiple bids and multiple lead reinsurers

Submission of more than one bid in this bidding process by a single lead reinsurer and bids by multiple lead reinsurers in one bid will be rejected. (As per ITB 13)

## 10. Submission of multiple bids by a single International Reinsurance Broker

If any International Reinsurance Broker intends to submit more than one lead terms where such submission of lead terms should be tendered as separate bids following the tender procedure. (As per ITB 13)

## 11. Contractual Obligations for the Successful Bidder

Bidder should comply with the following requirements;

- a. The Successful Bidder should actively participate in the claims handling process
- b. Upon receipt of the Broker on Record (Letter confirming the selection) the following time line should be met.
  - i. Original contract document should be submitted within seven days.
  - ii. Reinsurance contract agreement should be submitted in triplicate. (one is sealed)
  - iii. Confirm official receipts of the portion of the premium by each panel member of the reinsurers should be submitted within two weeks' time upon the payment of the quarterly premium & E mail confirmation not accepted, original should be received.
  - iv. The successful Bidder should actively participate in the claims handling process.

## 12. Laws: Arbitration/Jurisdictions

Sri Lanka Law.

## 13. Gross Net Premium Income

Gross Net Premium Income is defined as Gross Premiums less Commission, Brokerage, Policy Taxes and Profit Commission, Cancellation and Return Premium and after deduction of Premium in respect of business excluded from the protection of this Reinsurance.

LKR Mn

01/01/2015 to 31/12/2015 (Actual)	2,550
01/01/2016 to 31/12/2016 (Actual)	2,980
01/01/2017 to 31/12/2017 (Actual)	3,405
01/01/2018 to 31/12/2018 (Actual)	3,864
01/01/2019 to 31/12/2019 (Actual)	5,315
01/01/2020 to 31/12/2020 (Actual)	5,122
01/01/2021 to 31/12/2021 (Actual)	5,667
01/01/2022 to 31/12/2022 (Actual)	6,744
01/01/2023 to 31/12/2023 (Actual)	7,148
01/01/2024 to 31/03/2024 (Actual)	4,150
01/04/2024 – 31/10/2024 (Estimate)	6,534
01/11/2024 – 31/12/2024 (Estimate)	2,011
01/01/2025 to 31/10/2025 (Estimate)	10,278

#### **14. Validity of the bid:**

119 days from the closing date of the bids.

#### **15. Eligibility/ Financial Information**

The following documents should be submitted along with the bid to prove eligibility of Reinsurer.

- a. Lead Reinsurer's rating must be S & P "A-", AM Best "A-", Moody's "A3-", Fitch "A-" or above. The minimum signed share should be 10/100 and maximum signed share should be 35/100 of the said Reinsurance Programme.
- b. The followers' rating must be S & P "BBB", AM Best "bbb", Moody's "Baa3", Fitch "BBB" or above.
- c. Audited Final Accounts/ Annual Reports of each reinsurer for the last three years.
- d. Details of Registration of each reinsurer in the country of domicile.
- e. If a Reinsurer is submitting a direct bid, it must cover 100% reinsurance cover of the said programme.

#### **16. Reinsurance completion of the panel of reinsurance follow market**

The bidder should agree that completion of the panel of reinsurance for 100% of risk with the prior approval of NITF.

#### **17. General**

- (i) Bidders must acquaint themselves fully with conditions of the bid.
- (ii) The bid and any contract resulting there from shall be governed by and construed according to the laws of Sri Lanka.
- (iii) No bid shall be considered for evaluation or award unless all the conditions laid down in the document have been strictly fulfilled.
- (iv) The language of correspondence is English. However, if any of the above documents are in a language other than in English, such documents should be accompanied by a certified English translation. This translation will govern and be used for interpreting the information provided.
- (v) The attachment of the risk should be forthwith executed and the cover should be effective upon the BOR is issued. The broker should hold the responsibility onward with immediate effect irrespective of the terms and conditions formally laid down in the quotation and or in any other documents submitted as part of the formal bid. In case of reinsurer has quoted direct where such reinsurer should forthwith attach the risk as per the terms and conditions of the Bidding Document.
- (vi) Bidders will be disqualified from the bidding process if found offering any gift or inducement which may have an effect of influencing a decision or impairing the objectivity of an official.

#### **18. Arbitration**

All disputes arising out of contract agreement should be dealt in accordance with the provisions of Arbitration Act No. 11 of 1995 and amendments thereto. The place of Arbitration shall be Colombo, Sri Lanka only and the language of communication shall be English only.

Chairman,  
Cabinet Appointed Procurement Committee (SRCC & T)  
National Insurance Trust Fund, No.  
95, Chittampalam A Gardiner Mawatha,  
Colombo 02, Sri Lanka.

# **Section VI**

## **Conditions of Contract (CC)**

## Section VI - Conditions of Contract (CC)

### 1. Definitions

- 1.1 The following words and expressions shall have the meanings hereby assigned to them:
- (a) "Contract" means the Contract Agreement entered into between the Purchaser and the Supplier, together with the Contract Documents referred to therein, including all attachments, appendices, and all documents incorporated by reference therein.
  - (b) "Contract Documents" means the documents listed in the Contract Agreement, including any amendments thereto.
  - (c) "Contract Price" means the price payable to the Supplier as specified in the Contract Agreement, subject to such additions and adjustments thereto or deductions therefrom, as may be made pursuant to the Contract.
  - (d) "Day" means calendar day.
  - (e) "Completion" means the fulfillment of the supply of Goods to the destination specified and completion of the Related Services by the Supplier in accordance with the terms and conditions set forth in the Contract.
  - (f) "CC" means the Conditions of Contract.
  - (g) "Goods" means all of the commodities, raw material, machinery and equipment, and/or other materials that the Supplier is required to supply to the Purchaser under the Contract.
  - (h) "Purchaser" means the entity purchasing the Goods and Related Services, as specified in the Contract Data.
  - (i) "Related Services" means the services incidental to the supply of the goods, such as insurance, installation, training and initial maintenance and other such obligations of the Supplier under the Contract.
  - (j) "Subcontractor" means any natural person, private or government entity, or a combination of the above, to which any part of the Goods to be supplied or execution of any part of the Related Services is subcontracted by the Supplier.
  - (k) "Supplier" means the natural person, private or government entity, or a combination of the above, whose bid to perform the Contract has been accepted by the Purchaser and is named as such in the Contract Agreement.
-

- (l) “The Project Site,” where applicable, means the place named in the Contract Data.

- 2. Contract Documents** 2.1 Subject to the order of precedence set forth in the Contract Agreement, all documents forming the Contract (and all parts thereof) are intended to be correlative, complementary, and mutually explanatory. The Contract Agreement shall be read as a whole.
- 3. Fraud and Corruption** 3.1 The Government of Sri Lanka requires the Purchaser as well as bidders, suppliers, contractors, and consultants to observe the highest standard of ethics during the procurement and execution of such contracts. In pursuit of this policy:
- (i) “corrupt practice” means offering, giving, receiving, or soliciting, directly or indirectly, of anything of value to influence the action of a public official in the procurement process or in contract execution;
  - (ii) “fraudulent practice” means a misrepresentation or omission of facts in order to influence a procurement process or the execution of a contract;
  - (iii) “collusive practice” means a scheme or arrangement between two or more bidders, with or without the knowledge of the Purchaser to establish bid prices at artificial, noncompetitive levels; and
  - (iv) “coercive practice” means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the procurement process or affect the execution of a contract.
- 4. Interpretation** 4.1 If the context so requires it, singular means plural and vice versa.
- 4.2 Entire Agreement  
The Contract constitutes the entire agreement between the Purchaser and the Supplier and supersedes all communications, negotiations and agreements (whether written or oral) of the parties with respect thereto made prior to the date of Contract.
- 4.3 Amendment  
No amendment or other variation of the Contract shall be valid unless it is in writing, is dated, expressly refers to the Contract, and is signed by a duly authorized representative of each party thereto.
- 4.4 Severability

- If any provision or condition of the Contract is prohibited or rendered invalid or unenforceable, such prohibition, invalidity or unenforceability shall not affect the validity or enforceability of any other provisions and conditions of the Contract.
- 5. Language**
- 5.1 The Contract as well as all correspondence and documents relating to the Contract exchanged by the Supplier and the Purchaser, shall be written in English language. Supporting documents and printed literature that are part of the Contract may be in another language provided they are accompanied by an accurate translation of the relevant passages in the language specified, in which case, for purposes of interpretation of the Contract, this translation shall govern.
- 5.2 The Supplier shall bear all costs of translation to the governing language and all risks of the accuracy of such translation, for documents provided by the Supplier.
- 6. Joint Venture, Consortium or Association**
- 6.1 If the Supplier is a joint venture, consortium, or association, all of the parties shall be jointly and severally liable to the Purchaser for the fulfillment of the provisions of the Contract and shall designate one party to act as a leader with authority to bind the joint venture, consortium, or association. The composition or the constitution of the joint venture, consortium, or association shall not be altered without the prior consent of the Purchaser.
- 7. Eligibility**
- 7.1 All goods supplied under this contract shall be complied with applicable standards stipulated by the Sri Lanka Standards Institute. In the absence of such standards, the Goods supplied shall be complied to other internationally accepted standards, such as British Standards.
- 8. Notices**
- 8.1 Any notice given by one party to the other pursuant to the Contract shall be in writing to the address specified in the Contract Data. The term “in writing” means communicated in written form with proof of receipt.
- 8.2 A notice shall be effective when delivered or on the notice’s effective date, whichever is later.
- 9. Governing Law**
- 9.1 The Contract shall be governed by and interpreted in accordance with the laws of the Democratic Socialist Republic of Sri Lanka.
- 10. Settlement of Disputes**
- 10.1 The Purchaser and the Supplier shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute arising between them under or in connection with the Contract.
- 10.2 If, after twenty-eight (28) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either the Purchaser or the Supplier may give notice to the other party of its intention to commence arbitration, as



hereinafter provided, as to the matter in dispute, and no arbitration in respect of this matter may be commenced unless such notice is given. Any dispute or difference in respect of which a notice of intention to commence arbitration has been given in accordance with this Clause shall be finally settled by arbitration. Arbitration may be commenced prior to or after delivery of the Goods

under the Contract. Arbitration proceedings shall be conducted in accordance with the Arbitration Act No: 11 of 1995.

10.3 Notwithstanding any reference to arbitration herein,

(a) the parties shall continue to perform their respective obligations under the Contract unless they otherwise agree; and

- |     |                             |      |   |
|-----|-----------------------------|------|---|
| 11. | Scope of Supply             | 11.1 | The Goods and Related Services to be supplied shall be as specified in the Schedule of Requirements.  |
| 12. | Delivery and Documents      | 12.1 | Subject to CC Sub-Clause 32.1, the Delivery of the Goods and Completion of the Related Services shall be in accordance with the Delivery and Completion Schedule specified in the Schedule of Requirements. Where applicable the details of shipping and other documents to be furnished by the Supplier are specified in the Contract<br>Data. |
| 13. | Supplier's Responsibilities | 13.1 | The Supplier shall supply all the Goods and Related Services included in the Scope of Supply in accordance with CC Clause 11, and the Delivery and Completion Schedule, as per CC Clause 12.  |
| 14. | Contract Price              | 14.1 | Prices charged by the Supplier for the Goods supplied and the Related Services performed under the Contract shall not vary from the prices quoted by the Supplier in its bid.   |
| 15. | Terms of Payment            | 15.1 | The Contract Price shall be paid as specified in the Contract<br>Data.  |
|     |                             | 15.2 | The Supplier's request for payment shall be made to the Purchaser in writing, accompanied by invoices describing, as appropriate, the Goods delivered and Related Services performed, and by the documents submitted pursuant to CC Clause 12 and upon fulfillment of all other obligations stipulated in the Contract.                         |
|     |                             | 15.3 | Payments shall be made promptly by the Purchaser, but in no case later than twenty eight (28) days after submission of an invoice or request for payment by the Supplier, and after the Purchaser has accepted it.  |
| 16. | Taxes and Duties            | 16.1 | The Supplier shall be entirely responsible for all taxes, duties, license fees, etc., incurred until delivery of the contracted Goods to the Purchaser.   |

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| 17. | Performance Security     | 17.1 | If required as specified in the Contract Data, the Supplier shall, within fourteen (14) days of the notification of contract award, provide a performance security of Ten percent (10%) of the Contract Price for the performance of the Contract.   |
|     |                          | 17.2 | The proceeds of the Performance Security shall be payable to the Purchaser as compensation for any loss resulting from the Supplier's failure to complete its obligations under the Contract.  |
|     |                          | 17.3 | As specified in the Contract Data, the Performance Security, if required, shall be in Sri Lanka Rupees and shall be in the format stipulated by the Purchaser in the Contract Data, or in another format acceptable to the Purchaser.  |
|     |                          | 17.4 | The Performance Security shall be discharged by the Purchaser and returned to the Supplier not later than twenty-eight (28) days following the date of Completion of the Supplier's performance obligations under the Contract, including any warranty obligations.  |
| 18. | Copyright                | 18.1 | shall remain vested in the Supplier, or, if they are furnished to the Purchaser directly or through the Supplier by any third party, including suppliers of materials, the copyright in such materials shall remain vested in such third party.  |
| 19. | Confidential Information | 19.1 | The Purchaser and the Supplier shall keep confidential and shall not, without the written consent of the other party hereto, divulge to any third party any documents, data, or other information furnished directly or indirectly by the other party hereto in connection with the Contract, whether such information has been furnished prior to, during or following completion or termination of the Contract. Notwithstanding the above, the Supplier may furnish to its Subcontractor such documents, data, and other information it receives from the Purchaser to the extent required for the Subcontractor to perform its work under the Contract, in which event the Supplier shall obtain from such Subcontractor an undertaking of confidentiality similar to that imposed on the Supplier under CC Clause 19. |
|     |                          | 19.2 | The Purchaser shall not use such documents, data, and other information received from the Supplier for any purposes unrelated to the contract. Similarly, the Supplier shall not use such documents, data, and other information received from the Purchaser for any purpose other than the performance of the Contract.   |
|     |                          | 19.3 | The above provisions of CC Clause 19 shall not in any way modify any undertaking of confidentiality given by either of the parties hereto prior to the date of the Contract in respect of the Supply or any part thereof.  |

- 19.4 The provisions of CC Clause 19 shall survive completion or termination, for whatever reason, of the Contract.
20. Subcontracting 20.1 The Supplier shall notify the Purchaser in writing of all subcontracts awarded under the Contract if not already specified in the bid. Such notification, in the original bid or later shall not relieve the Supplier from any of its obligations, duties, responsibilities, or liability under the Contract.
- 20.2 Subcontracts shall comply with the provisions of CC Clauses 3 and 7.
21. Specifications and Standards 21.1 Technical Specifications and Drawings
- (a) The Goods and Related Services supplied under this Contract shall conform to the technical specifications and standards mentioned in Section V, Schedule of Requirements and, when no applicable standard is mentioned, the standard shall be equivalent or superior to the official standards whose application is appropriate to the Goods' country of origin.
- (b) The Supplier shall be entitled to disclaim responsibility for any design, data, drawing, specification or other document, or any modification thereof provided or designed by or on behalf of the Purchaser, by giving a notice of such disclaimer to the Purchaser.
- (c) Wherever references are made in the Contract to codes and standards in accordance with which it shall be executed, the edition or the revised version of such codes and standards shall be those specified in the Schedule of Requirements. During Contract execution, any changes in any such codes and standards shall be applied only after approval by the Purchaser and shall be treated in accordance with CC Clause 32.
22. Packing and Documents 22.1 The Supplier shall pack the Goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in the Contract.
23. Insurance 23.1 Unless otherwise specified in the Contract Data, the Goods supplied under the Contract shall be fully insured against loss or damage incidental to manufacture or acquisition, transportation, storage, and delivery.
24. Transportation 24.1 Unless otherwise specified in the Contract Data, responsibility for arranging transportation of the Goods shall be a responsibility of the supplier.
25. Inspections and Tests 25.1 The Supplier shall at its own expense and at no cost to the Purchaser carry out all such tests and/or inspections of the Goods and Related Services as are specified in the Contract Data.
- 25.2 The inspections and tests may be conducted on the premises of the Supplier or its Subcontractor, at point of delivery, and/or at the Goods' final destination, or in another place as specified in

- the Contract Data. Subject to CC Sub-Clause 25.3, if conducted on the premises of the Supplier or its Subcontractor, all reasonable facilities and assistance, including access to drawings and production data, shall be furnished to the inspectors at no charge to the Purchaser.
- 25.3 The Purchaser or its designated representative shall be entitled to attend the tests and/or inspections referred to in CC Sub-Clause 25.2, provided that the Purchaser bear all of its own costs and expenses incurred in connection with such attendance including, but not limited to, all traveling and board and lodging expenses.
- 25.4 Whenever the Supplier is ready to carry out any such test and inspection, it shall give a reasonable advance notice, including the place and time, to the Purchaser. The Supplier shall obtain from any relevant third party or manufacturer any necessary permission or consent to enable the Purchaser or its designated representative to attend the test and/or inspection.
- 25.5 The Purchaser may require the Supplier to carry out any test and/or inspection not required by the Contract but deemed necessary to verify that the characteristics and performance of the Goods comply with the technical specifications codes and standards under the Contract, provided that the Supplier's reasonable costs and expenses incurred in the carrying out of such test and/or inspection shall be added to the Contract Price. Further, if such test and/or inspection impede the progress of manufacturing and/or the Supplier's performance of its other obligations under the Contract, due allowance will be made in respect of the Delivery Dates and Completion Dates and the other obligations so affected.
- 25.6 The Supplier shall provide the Purchaser with a report of the results of any such test and/or inspection.
- 25.7 The Purchaser may reject any Goods or any part thereof that fail to pass any test and/or inspection or do not conform to the specifications. The Supplier shall either rectify or replace such rejected Goods or parts thereof or make alterations necessary to meet the specifications at no cost to the Purchaser, and shall repeat the test and/or inspection, at no cost to the Purchaser, upon giving a notice pursuant to CC Sub-Clause 25.4.
- 25.8 The Supplier agrees that neither the execution of a test and/or inspection of the Goods or any part thereof, nor the attendance by the Purchaser or its representative, nor the issue of any report pursuant to CC Sub-Clause 25.6, shall release the Supplier from any warranties or other obligations under the Contract.
26. Liquidated Damages 26.1 Except as provided under CC Clause 31, if the Supplier fails to deliver any or all of the Goods by the Date(s) of delivery or perform the Related Services within the period specified in the Contract, the Purchaser may without prejudice to all its other remedies under the Contract, deduct from

the Contract Price, as liquidated damages, a sum equivalent to the percentage specified in the Contract Data of the delivered price of the delayed Goods or unperformed Services for each week or part thereof of delay until actual delivery or performance, up to a maximum deduction of the percentage specified in those Contract Data. Once the maximum is reached, the Purchaser may terminate the Contract pursuant to CC Clause 34.

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| 27. | Warranty         | 27.1 | The Supplier warrants that all the Goods are new, unused, and of the most recent or current models, and that they incorporate all recent improvements in design and materials, unless provided otherwise in the Contract.   |
|     |                  | 27.2 | Subject to CC Sub-Clause 21.1(b), the Supplier further warrants that the Goods shall be free from defects arising from any act or omission of the Supplier or arising from design, materials, and workmanship, under normal use in the conditions prevailing in the country of final destination.   |
|     |                  | 27.3 | Unless otherwise specified in the Contract Data, the warranty shall remain valid for twelve (12) months after the Goods, or any portion thereof as the case may be, have been delivered to and accepted at the final destination indicated in the Contract Data.  |
|     |                  | 27.4 | The Purchaser shall give notice to the Supplier stating the nature of any such defects together with all available evidence thereof, promptly following the discovery thereof. The Purchaser shall afford all reasonable opportunity for the Supplier to inspect such defects.  |
|     |                  | 27.5 | Upon receipt of such notice, the Supplier shall, within the period specified in the Contract Data, expeditiously repair or replace the defective Goods or parts thereof, at no cost to the Purchaser.   |
|     |                  | 27.6 | If having been notified, the Supplier fails to remedy the defect within the period specified in the Contract Data, the Purchaser may proceed to take within a reasonable period such remedial action as may be necessary, at the Supplier's risk and expense and without prejudice to any other rights which the Purchaser may have against the Supplier under the Contract.  |
| 28. | Patent Indemnity | 28.1 | The Supplier shall, subject to the Purchaser's compliance with CC Sub- Clause 28.2, indemnify and hold harmless the Purchaser and its employees and officers from and against any and all suits, actions or administrative proceedings, claims, demands, losses, damages, costs, and expenses of any nature, including attorney's fees and expenses, which the Purchaser may suffer as a result of any infringement or alleged infringement of any patent, utility model, registered design, trademark, copyright, or other intellectual property right registered or otherwise existing at the date of the |

Contract by reason of:

- (a) the installation of the Goods by the Supplier or the use of the Goods in the country where the Site is located; and
- (b) the sale in any country of the products produced by the Goods.

Such indemnity shall not cover any use of the Goods or any part thereof other than for the purpose indicated by or to be reasonably inferred from the Contract, neither any infringement resulting from the use of the Goods or any part thereof, or any products produced thereby in association or combination with any other equipment, plant, or materials not supplied by the Supplier, pursuant to the Contract.

28.2 If any proceedings are brought or any claim is made against the Purchaser arising out of the matters referred to in CC Sub-Clause 28.1, the Purchaser shall promptly give the Supplier a notice thereof, and the Supplier may at its own expense and in the Purchaser's name conduct such proceedings or claim and any negotiations for the settlement of any such proceedings or claim.

28.3 If the Supplier fails to notify the Purchaser within twenty-eight (28) days after receipt of such notice that it intends to conduct any such proceedings or claim, then the Purchaser shall be free to conduct the same on its own behalf.

28.4 The Purchaser shall, at the Supplier's request, afford all available assistance to the Supplier in conducting such proceedings or claim, and shall be reimbursed by the Supplier for all reasonable expenses incurred in so doing.

28.5 The Purchaser shall indemnify and hold harmless the Supplier and its employees, officers, and Subcontractors from and against any and all suits, actions or administrative proceedings, claims, demands, losses, damages, costs, and expenses of any nature, including attorney's fees and expenses, which the Supplier may suffer as a result of any infringement or alleged infringement of any patent, utility model, registered design, trademark, copyright, or other intellectual property right registered or otherwise existing at the date of the Contract arising out of or in connection with any design, data, drawing, specification, or other documents or materials provided or designed by or on behalf of the Purchaser.

29. Limitation of Liability 29.1 Except in cases of criminal negligence or willful misconduct,

(a) the Supplier shall not be liable to the Purchaser, whether in contract, tort, or otherwise, for any indirect or consequential loss or damage, loss of use, loss of production, or loss of profits



or interest costs, provided that this exclusion shall not apply to any obligation of the Supplier to pay liquidated damages to the Purchaser and

(b) the aggregate liability of the Supplier to the Purchaser, whether under the Contract, in tort or otherwise, shall not exceed the total Contract Price, provided that this limitation shall not apply to the cost of repairing or replacing defective equipment, or to any obligation of the supplier to indemnify the purchaser with respect to patent infringement

30. Change in Laws and Regulations 30.1

Unless otherwise specified in the Contract, if after the date of 28 days prior to date of Bid submission, any law, regulation, ordinance, order or bylaw having the force of law is enacted, promulgated, abrogated, or changed in Sri Lanka that subsequently affects the Delivery Date and/or the Contract Price, then such Delivery Date and/or Contract Price shall be correspondingly increased or decreased, to the extent that the Supplier has thereby been affected in the performance of any of its obligations under the Contract. Notwithstanding the foregoing, such additional or reduced cost shall not be separately paid or credited if the same has already been accounted for in the price adjustment provisions where applicable, in accordance with CC Clause 14.

31. Force Majeure 31.1

The Supplier shall not be liable for forfeiture of its Performance Security, liquidated damages, or termination for default if and to the extent that its delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.

31.2

For purposes of this Clause, "Force Majeure" means an event or situation beyond the control of the Supplier that is not foreseeable, is unavoidable, and its origin is not due to negligence or lack of care on the part of the Supplier. Such events may include, but not be limited to, acts of the Purchaser in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes.

31.3

If a Force Majeure situation arises, the Supplier shall promptly notify the Purchaser in writing of such condition and the cause thereof. Unless otherwise directed by the Purchaser in writing, the Supplier shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

32. Change Orders and Contract Amendments 32.1

The Purchaser may at any time order the Supplier through notice in accordance CC Clause 8, to make changes within the general scope of the Contract in any one or more of the following:

(a) drawings, designs, or specifications, where Goods to be furnished under the Contract are to be specifically manufactured for the Purchaser;

- (b) the method of shipment or packing;
- (c) the place of delivery; and
- (d) the Related Services to be provided by the Supplier.

- 32.2 If any such change causes an increase or decrease in the cost of, or the time required for, the Supplier's performance of any provisions under the Contract, an equitable adjustment shall be made in the Contract Price or in the Delivery/Completion Schedule, or both, and the Contract shall accordingly be amended. Any claims by the Supplier for adjustment under this Clause must be asserted within twenty-eight (28) days from the date of the Supplier's receipt of the Purchaser's change order.
- 32.3 Prices to be charged by the Supplier for any Related Services that might be needed but which were not included in the Contract shall be agreed upon in advance by the parties and shall not exceed the prevailing rates charged to other parties by the Supplier for similar services.
- 32.4 Subject to the above, no variation in or modification of the terms of the Contract shall be made except by written amendment signed by the parties.
33. Extensions of Time
- 33.1 If at any time during performance of the Contract, the Supplier or its subcontractors should encounter conditions impeding timely delivery of the Goods or completion of Related Services pursuant to CC Clause 12, the Supplier shall promptly notify the Purchaser in writing of the delay, its likely duration, and its cause. As soon as practicable after receipt of the Supplier's notice, the Purchaser shall evaluate the situation and may at its discretion extend the Supplier's time for performance, in which case the extension shall be ratified by the parties by amendment of the Contract.
- 33.2 Except in case of Force Majeure, as provided under CC Clause 31, a delay by the Supplier in the performance of its Delivery and Completion obligations shall render the Supplier liable to the imposition of liquidated damages pursuant to CC Clause 26, unless an extension of time is agreed upon, pursuant to CC Sub-Clause 33.1.
34. Termination
- 34.1 Termination for Default
- (a) The Purchaser, without prejudice to any other remedy for breach of Contract, by written notice of default sent to the Supplier, may terminate the Contract in whole or in part:



(i) if the Supplier fails to deliver any or all of the Goods within the period specified in the Contract, or within any extension thereof granted by the Purchaser pursuant to CC Clause 33;

(ii) if the Supplier fails to perform any other obligation under the Contract; or

(iii) if the Supplier, in the judgment of the Purchaser has engaged in fraud and corruption, as defined in CC Clause 3, in competing for or in executing the Contract.

(b) In the event the Purchaser terminates the Contract in whole or in part, pursuant to CC Clause 34.1(a), the Purchaser may procure, upon such terms and in such manner as it deems appropriate, Goods or Related Services similar to those undelivered or not performed, and the Supplier shall be liable to the Purchaser for any additional costs for such similar Goods or Related Services. However, the Supplier shall continue performance of the Contract to the extent not terminated.

#### 34.2 Termination for Insolvency.

(a) The Purchaser may at any time terminate the Contract by giving notice to the Supplier if the Supplier becomes bankrupt or otherwise insolvent. In such event, termination will be without compensation to the Supplier, provided that such termination will not prejudice or affect any right of action or remedy that has accrued or will accrue thereafter to the Purchaser

#### 34.3 Termination for Convenience.

(a) The Purchaser, by notice sent to the Supplier, may terminate the Contract, in whole or in part, at any time for its convenience. The notice of termination shall specify that termination is for the Purchaser's convenience, the extent to which performance of the Supplier under the Contract is terminated, and the date upon which such termination becomes effective.

(b) The Goods that are complete and ready for shipment within twenty- eight (28) days after the Supplier's receipt of notice of termination shall be accepted by the Purchaser at the Contract terms and prices. For the remaining Goods, the Purchaser may elect:

(i) to have any portion completed and delivered at the Contract terms and prices; and/or

(ii) to cancel the remainder and pay to the Supplier an agreed amount for partially completed Goods and Related Services and for materials and parts previously procured by the Supplier.

### 35. Assignment 35.1

Neither the Purchaser nor the Supplier shall assign, in whole or in part, their obligations under this Contract, except with prior written consent of the other party.

